

# AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD

**MAIN THEME:** **WASTE & RECYCLING**

**Place:** New Remembrance Hall, Parhams Lane, Charlton SP7 0PL

**Date:** Wednesday 23 July 2014

**Time:** 6.30 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:00pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Tony Deane  
Cllr Peter Edge (Vice Chairman)  
Cllr Jose Green  
Cllr George Jeans (Chairman)  
Cllr Bridget Wayman

Tisbury  
Wilton and Lower Wylye Valley  
Fovant and Chalke Valley  
Mere  
Nadder and East Knoyle

A member of the  
Waste & Recycling  
Team will be available  
before the meeting,  
from 6.00pm to answer  
any questions.

| Items to be considered  | Time                 |
|---|----------------------|
| <p>1     <b>Welcome and Introductions</b></p>   | <p><b>6.30pm</b></p> |
| <p>2     <b>Apologies for Absence</b></p>   |                      |
| <p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>   |                      |
| <p>4     <b>Minutes (Pages 3 - 34)</b></p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 4 June 2014.</p>  |                      |
| <p>5     <b>Matters Arising</b></p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>   |                      |
| <p>6     <b>Chairman's Announcements</b></p> <p>To receive any announcements from the Chairman.</p>   |                      |
| <p>7     <b>Current Consultations (Pages 35 - 36)</b></p> <p>To note the information on current consultations as detailed in the paper attached to the agenda.</p> <p>To take part and for further information, visit the consultation portal: <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>                                |                      |
| <p>8     <b>Waste and Recycling in South West Wiltshire</b></p> <p>The Board will receive a presentation on waste and recycling in South West Wiltshire, including an update on kerbside recycling and mini recycling sites in the area, followed by an opportunity to ask questions.</p> <p><i>Officer: Tracy Carter, Associate Director for Waste &amp; Environment</i></p> | <p><b>6.45pm</b></p> |

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| 9  | <p><b>Partner and Community Updates</b> (<i>Pages 37 - 44</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p> <ul style="list-style-type: none"> <li>• Police – Neighbourhood Teams</li> <li>• Fire &amp; Rescue</li> </ul> <p>To note the following written updates attached to the agenda:</p> <ol style="list-style-type: none"> <li>a) Police</li> <li>b) Wiltshire Council Items for Information</li> </ol>   | 7.05m  |
| 10 | <p><b>Area Board Projects and Priorities Update</b> (<i>Pages 45 - 84</i>)</p> <p>To note the update on Area Board Projects and Priorities for 2014/15, and the Rights of Way updates, as detailed in the attached report and appendices.</p> <p>Due to a lack of time at the previous Area Board meeting on 4 June 2014, the Area Board carried out an online survey to rank the top 10 priorities in terms of importance and by the ability of the community to make most impact. The online results are detailed in Appendix 2 of the report.</p> <p>The Board is asked to consider adopting the priorities identified by the 'What matters to you' community event and works to facilitate local action to tackle those priorities, as detailed in the report attached to the agenda.</p> | 7.25pm |
| 11 | <p><b>Tisbury Community Campus Update</b></p> <p>To receive an update from the Chairman of the Tisbury Campus Shadow Community Operations Board (SCOB).</p> <p><i>Cllr Tony Deane</i></p>   | 7.40pm |
| 12 | <p><b>Community Area Transport Group (CATG) Update</b></p> <p>To receive an update from the Chairman of the group and to consider any recommendations and note the minutes from the last CATG meeting held on Monday 14 July 2014, which will be circulated at the meeting.</p>   | 7.50pm |

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| 13 | <p><b>Area Board Funding</b> (<i>Pages 85 - 114</i>)</p> <p>The Board members will consider six applications for funding from the Community Area Grants Scheme, as detailed in the papers attached to the agenda:</p> <ol style="list-style-type: none"> <li>1. Sedgemoor Village Hall - £848 towards new light-weight tables.</li> <li>2. Chilmark Cricket Club – £3,284 towards equipment storage outbuilding/hut.</li> <li>3. Gymbuds – £5,000 towards gymnastic equipment.</li> <li>4. Tisbury History Society – £759 towards Tisbury and the Great War project.</li> <li>5. Our Time Project – £4,500 towards residency workshops for 65+.</li> <li>6. Wilton Town Council – £5,000 towards Christmas lights.</li> </ol> | <b>7.55pm</b> |
| 14 | <p><b>Issues Update</b> (<i>Pages 115 - 116</i>)</p> <p>To note the table of current Issues on the system, as detailed in the attached report, and to consider the recommendation to close the issues as marked in green on the report.</p>   | <b>8.25pm</b> |
| 15 | <p><b>Close</b></p>   | <b>8.30pm</b> |

## **Future Meeting Dates**

### **2014**

start time 6.30pm  
(refreshments from 6.00pm)

Wednesday 8 October 2014  
Venue tbc

Wednesday 10 December 2014  
South Newton Village Hall

### **2015**

Start time 6.30pm  
(refreshments from 6.00pm)

Wednesday 4 February

Wednesday 25 March

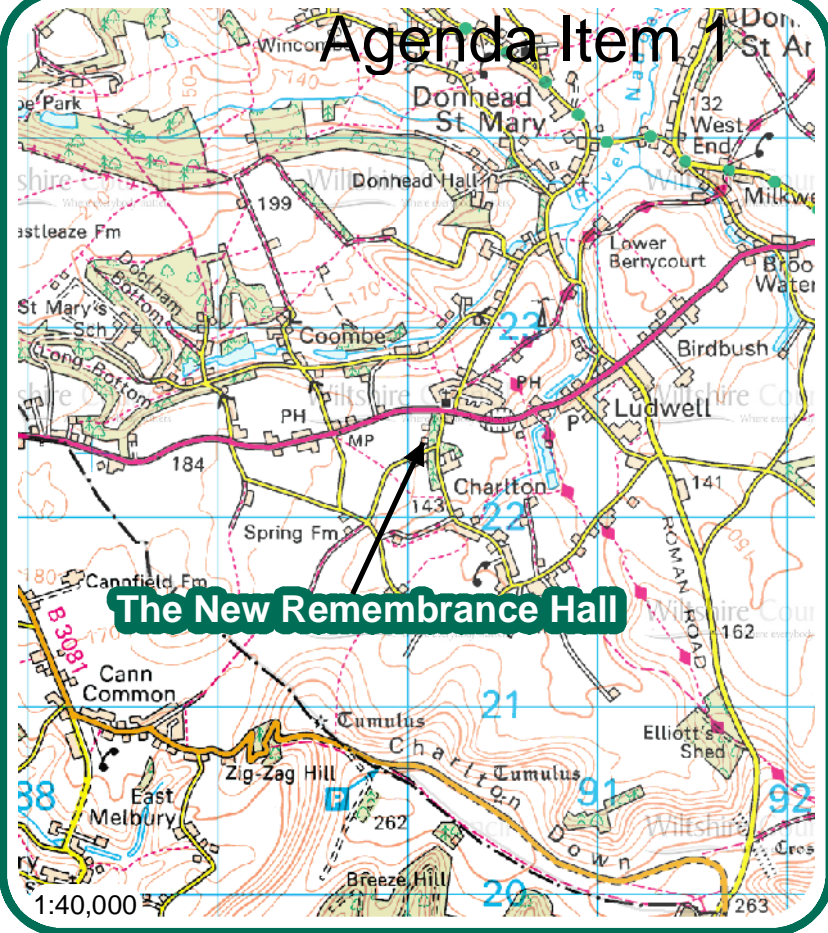
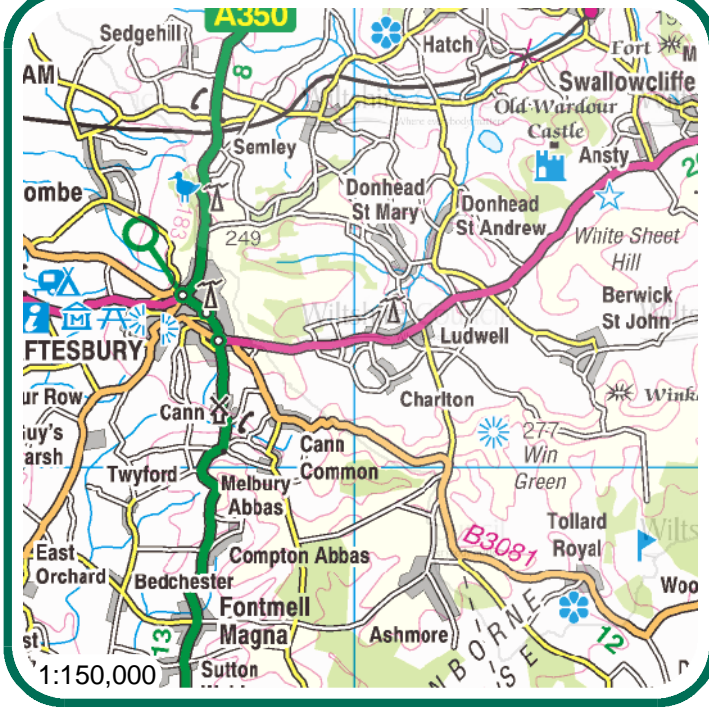
Wednesday 3 June

Wednesday 29 July

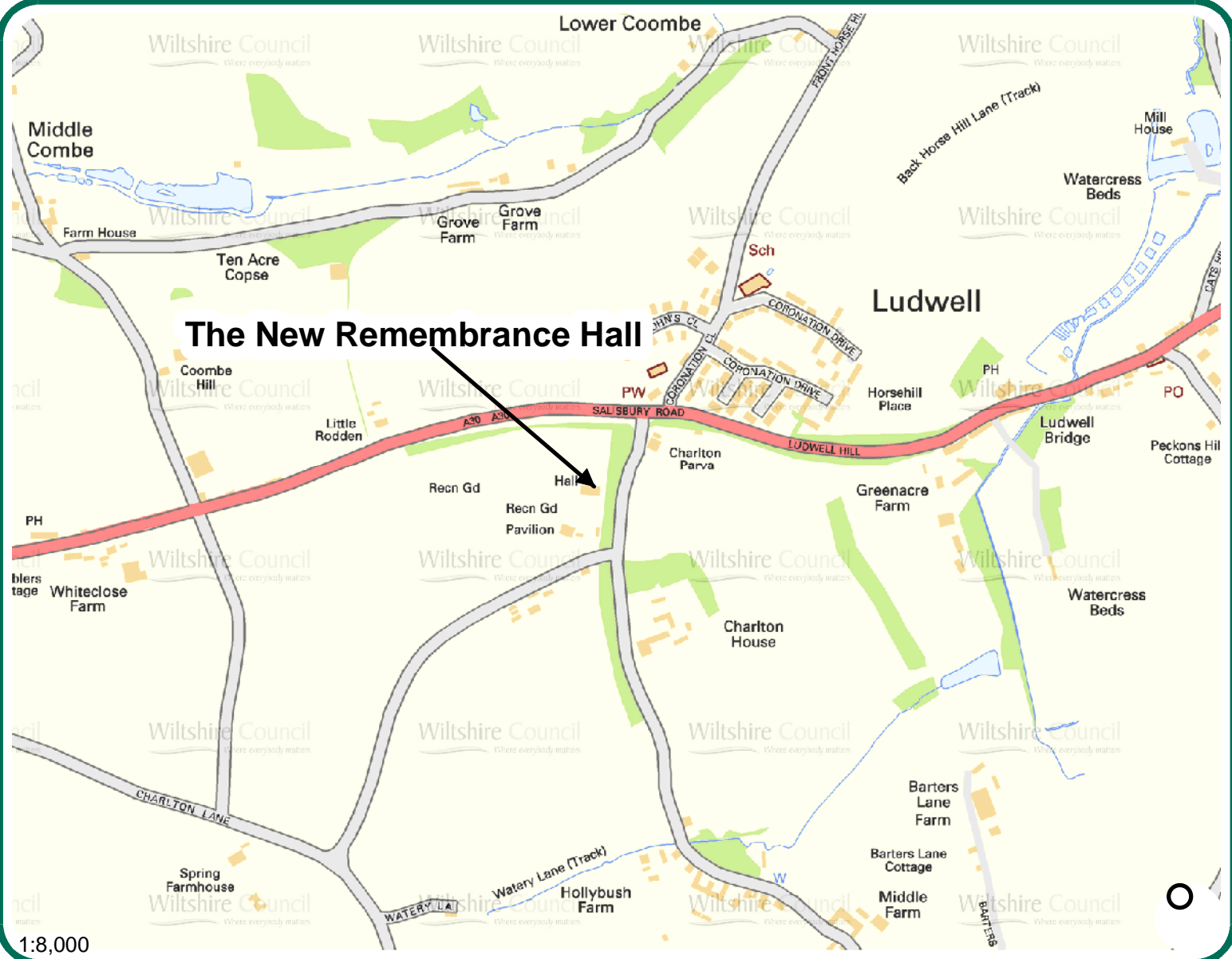
Wednesday 7 October

Wednesday 9 December

# Agenda Item 1



**The New Remembrance Hall**  
**The Remembrance Field**  
**Charlton**  
**Shaftesbury**  
**SP7 0PL**



**The New Remembrance Hall**





# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Broad Chalke Village Hall, South St, Broad Chalke SP5 5DN  
**Date:** 4 June 2014  
**Start Time:** 6.30 pm  
**Finish Time:** 8.53 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Tony Deane, Cllr Jose Green, Cllr Peter Edge and Cllr George Jeans

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager

Robin Townsend, Interim Associate Director, Policy and Performance

Lisa Moore, Democratic Services Officer

Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)

Lee Haine, Community Coordinator, Highways & Streetscene South

Jaki Farrell, Extended Youth Services

### **Town and Parish Councillors**

Alvediston Parish Meeting – R Garran

Ansty Parish Council – M Brewer & J Foy

Bishopstone Parish Council – M Ash

Bower Chalke Parish Council – R Weaver

Burcombe without Parish Council – N Lefroy & C Churchill (*C Churchill also for Dinton, Fovant & Quidhampton PC's*)

Dinton Parish Council – C Smith

Fovant Parish Council – N Jones

Hindon Parish Council – D Robertson & J Robinson

Quidhampton Parish Council – K Taylor

Sedgehill and Semley Parish Council – G Purdue  
South Newton Parish Council – N Piner  
Tisbury Parish Council – S Harry (*S Harry also for Donhead St Andrew PC*)  
Wilton Town Council – P Matthews & C Purves

**Partners**

Wiltshire Police - Inspector Dave Minty  
Wiltshire Fire and Rescue Service – Mike Franklin

**Total in attendance: 38**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>  |
|------------------------|--|
| 1                      | <p><u>Election of Chairman for 2014/15</u></p> <p>Steve Harris, Community Area Manager called for nominations for Chairman for 2014/15.</p> <p><b><u>Decision</u></b><br/> <b>Councillor George Jeans was elected as Chairman of the South West Wiltshire Area Board for 2014/15.</b></p> <p style="text-align: center;"><b><u>Councillor George Jeans in the chair</u></b></p>  |
| 2                      | <p><u>Election of Vice Chairman for 2014/15</u></p> <p>The Chairman, Councillor George Jeans called for nominations for Vice-Chairman for 2014/15.</p> <p><b><u>Decision</u></b><br/> <b>Councillor Peter Edge was elected as Vice-Chairman of the South West Wiltshire Area Board for 2014/15.</b></p>  |
| 3                      | <p><u>Representative to Outside Bodies</u></p> <p>The Board noted the Outside Bodies and Working Groups report attached to the agenda and considered the recommendations within.</p> <p><b><u>Decision</u></b><br/> <b>The South West Wiltshire Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>a. <b>Appoint Councillor representatives to Outside Bodies as set out at Appendix A;</b></li> <li>b. <b>Agree to reconstitute and appoint to the CATG and COB as set out in Appendix B; and</b></li> <li>c. <b>Note the Terms of Reference for the CATG and COB, as set out in Appendix C.</b></li> </ul> |
| 4                      | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jeans welcomed everyone to the meeting of the South West Wiltshire Area Board. The Councillors and Officers sitting at the top table introduced themselves.</p>  |

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|   | Robin Townsend, Associate Director (AD) for Policy and Performance; was in attendance as the newly assigned AD supporting the South West Wiltshire Area Board.  |
| 5 | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Bridget Wayman – Area Board Member</li> </ul>  |
| 6 | <p><u>Declarations of Interest</u></p> <p>There were none.</p>  |
| 7 | <p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 26 March 2014, were agreed as a correct record and signed by the Chairman.</p>   |
| 8 | <p><u>Matters Arising</u></p> <p><u>Rights of Way Project</u><br/> Work had started on the Area Board's Rights of Way Project. 17 villages had now submitted their audits. Sedgehill &amp; Semley and Bishopstone had already started work on their schemes, with Bowerchalke to begin shortly. A key requirement was that local volunteers needed to assist with the improvement works.</p> <p>The next step would be for the remaining villages to respond to the Community Area Manager about the proposed schemes put forward in their area.</p>  |
| 9 | <p><u>Chairman's Announcements</u></p> <p><u>Mini Recycling Sites</u></p> <p>Wiltshire residents were being encouraged to recycle as much as possible and not to present additional household waste next to their bin, known as 'side waste'. The implementation of the side waste programme in the Mere area had started. Wiltshire Council had completed the side waste surveys of the households in that area, and had completed all the Officer visits of those properties which had been seen to present side waste on one occasion. This program would bring South Wiltshire into line with the rest of Wiltshire.</p> <p>The next step would be to place bin hangars on all bins which present out side waste on their collection day (Monday 19 May in Mere), to warn households not to present side waste, whilst still collecting all additional waste. After this, on Monday 2 June (the following household waste collection week), no side waste was taken on collection day. Any side waste presented would be clearly labelled as such, and a hangar would also be left on their bin to advise them that the</p> |

additional waste was not collected.

Any household waste which was produced over and above the capacity of the bin from 2 June onwards would be stickered and left inside the bin following collection. Residents could then either wait another two weeks for it to be collected at the kerbside, or they could take it to a Household Recycling Centre for disposal.

However, there would be some exceptions, such as any household presenting out additional waste due to having medical needs or large families of 6 or more, or families of 5 who had one child and above in nappies, for example, larger bins (of 240 litre capacity) would be issued automatically upon request.

Households which produced a lot of recycling could have two black boxes and a larger blue lidded bin upon request. In many areas all recycling would now be collected from residences, some remote areas such as Tisbury would still have mini recycling facilities, some of which were not Wiltshire Council controlled.

Questions and comments were then received, these included:

- Was there a policy in place which dealt with removing the chemical element from batteries on landfill sites? Answer: Businesses which sold batteries should offer a recycling service, to limit the numbers of batteries being thrown into the waste.
- Why was there no consultation prior to removing the mini recycling sites? Answer: This was being looked at again, mini recycling sites would remain open at Waitrose in Salisbury and in the car park in Tisbury.

#### Broadband

The online postcode checker was now working. Works in Wilton Town would go ahead towards the end of June 2014, however it was not clear whether the coverage would include the surrounding villages to Wilton.

The Board would hold a special meeting on Broadband, once further information was available for circulation.

#### Area Board Funding

The amount of funding allocated to Area Boards had changed. There had been a budget reduction which meant that other Boards lost around 28% of their funding in comparison to the previous year. However the South West Wiltshire Area Board would lose approximately 41% of its budget. The Board had queried this and was subsequently offered £57,000 for 2014/15. Cllr Wayman was looking at the figures as the Board wanted to ensure that they would be allocated the correct amount – check this with George/Bridget as I have not been involved in these conversations.

#### Other Announcements

- Dinton Community Shop was now open.

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|    | <ul style="list-style-type: none"> <li>• The 'Discover Chalke Valley' website was now live.</li> <li>• There would be a WW1 commemoration event on 30 July at Tidworth Military Cemetery, to mark and commemorate the sacrifice made by 10,000 soldiers from Wiltshire during the First World War.</li> <li>• A meeting to discuss groundwater was scheduled for Saturday 7 June 2014, at City Hall, Salisbury.</li> </ul>  |
| 10 | <p><u>Current Consultations</u></p> <p>The Board noted the information on current consultations, available by visiting the consultation portal: <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>   |
| 11 | <p><u>Area Board Projects and Priorities Update</u></p> <p>The Board noted the Project and Priorities updates attached to the agenda.</p> <p>Question:</p> <ul style="list-style-type: none"> <li>• The Boards Fingerpost Funding project awards up to £550 to parishes to replace a fingerpost, £200 of that is for Highways to remove and re-site the post, however sometimes Highways charged more than £200. <u>Answer:</u> Cllr Deane explained that the £200 was a fixed price for the job, agreed with the previous contractor. He asked for a copy of any correspondence the parish had had with the new contractor, detailing the higher amount requested for the work.</li> </ul>   |
| 12 | <p><u>Partner and Community Updates</u></p> <p><u>Police – Inspector Dave Minty</u></p> <p>The Board noted the written update for the Wilton community Area.</p> <p>Inspector Minty then gave an update to the Board. Structural Changes would reduce the current tiers of management; there would be no new Chief Inspectors. The new Superintendent for Salisbury, Warminster and Amesbury was Charlie Armstrong, Inspector Noble was moving to a new post, working under her.</p> <p>A new scheme which was being trialled by Beat Managers would provide more of an insight into possible causes of local trends, to enable resources to be used where needed most.</p> <p>A new candidate would be appointed shortly to the vacant Community Beat Managers post in Tisbury.</p> <p><u>Questions and comments received included:</u></p> <ul style="list-style-type: none"> <li>• When would the PCSO in Wilton be replaced? <u>Answer:</u> There was PCSO</li> </ul> |

and PC recruitment taking place at present.

- There were volunteers for the CSW scheme who needed training before they could begin, however training was only currently being offered at Devizes. Could training be brought out to the villages? Those volunteers already trained could provide the training to new volunteers in 20 minutes; it did not require a two hour training session. Answer: Inspector Minty would take a message back to Inspector Steve Cox, who was involved with the CSW scheme.
- When would the new Officer for Tisbury appear? Answer: There was a 28 day notice period from his previous post; he would be in place within the next couple of weeks.

#### Fire – Mike Franklin

The standard written update was currently not available due to an issue with IT software, it was hoped that the problem would be resolved and a report would be available in time for the next meeting.

Wiltshire Fire and Rescue (WFRS) had been in discussions with the Dorset Fire and Rescue Service, to look at possibilities for a joint working relationship. WFRS had a shortfall in budget of between £3.1 million to £3.9 million which had to be resolved by 2018. They had appraised their options and put forward a business case to combine the Wiltshire and Dorset authorities, on which a decision would be made in September 2014. A consultation would take place between 16 June 2014 and 24 August 2014 which would include the public, police and council. This would be promoted through their website, social media and press and a helpline would be set up.

Comments and questions were then received, these included:

- The briefing provided informs of a business plan being drawn up between Dorset and Wiltshire. If there was going to be a consultation would there be a second option. Nothing in the statement indicated that there had been any consideration of a merger with Wiltshire Council.
- The benefits of merging one Fire Service with another are far greater due to the similarities between both services, than merging it with a council, which would be minimal.

#### Youth – Jaki Farrell, Youth Development Co-ordinator Mere & Tisbury

Jaki read the following statement:

As you will be aware the past few months had been a real period of uncertainty for everyone involved in youth work in Wiltshire. The young people had been actively engaging in the consultation over the review of positive activities for young people and their presentation at the last Area Board meeting demonstrated that. Since the last meeting there had been developments with regards to the review and Cabinet had agreed to adopt an amended community led model of delivery. There would be a briefing paper going out to all elected members in due course but the key messages from the Head of IYS about the

outcome of the review were as follows:

- The Council would be retaining 18 professionally qualified youth workers in the new role of Community Youth Officer. Each Area Board would have one post, recognising that some Area Boards cover more than one Community Area. These roles would provide some direct delivery but the main focus was to support and enable the local community to meet the needs of their young people either through providing guidance and support to volunteers or local voluntary organisations who wish to provide services to young people. They would be the 'go to' person for each AB area.
- There would be 3 Youth Support Workers to act as caseworkers for young people who had identified additional needs. It was likely these posts would be based in the 3 hubs of Chippenham, Salisbury, and Trowbridge. We would have to identify a referral method for these posts so that other partners e.g. Gateway Panel, schools could signpost relevant young people to these workers.
- There would be changes to Bridging Projects. The Council remain committed to providing young people with disabilities the same opportunities as other young people but we would have to create a new model. The intention was to commission these with the support of the Wiltshire Parents Carers Network and it was acknowledge that there would be a possible gap from when we stop delivering the service and the new provider steps in. We would do all we could to minimise any disruption but we would need to acknowledge there may be some disruption which I know concerns you as many of the young people who attend the Bridging Projects needed more time to adjust to change. This element was a top priority in terms of implementation.
- The proposals would mean that all Assistant Youth Workers would be offered voluntary redundancy as the money which paid for these posts would be transferred to Area Boards so that they could decide locally on the priorities for their young people. This would be based on assessment of local need and advice/support for the allocated Community Youth Officer. Council policy states that any Council member of staff made voluntarily redundant cannot be re-employed by the council (which includes Area Boards) for a period of 12 months. The emphasis would be on VCS and communities to recruit the staff required to meet locally identified need.
- It had not yet been confirmed how much each Area Board would receive for positive activities.
- There would be interim arrangements for Spark, DoE, admin and youth work management but for most admin colleagues there would not be opportunities with the revised structure although clearly there may be redeployment opportunities across the Council
- As of 1 October 2014 we need to be clear that the Council would not be providing youth workers based in local youth development centres as at present, so delivery would change in respect of the context of the new operating model. We would work with individual community areas to



determine which centres would close and when. Where alternative provision and providers could be identified, the Council had committed to ensuring that there would be alternative facilities in each area.

Despite all the uncertainty we had continued to deliver our services with our usual level of commitment although the current process was presenting us with some logistical challenges e.g. we were unable to recruit new youth workers so when a member of staff leaves or is off sick we have had to manage the gaps that were created. A significant number of sessions were running with a member of staff down, often meaning a youth worker was on their own at a session. Credit must go to the young people we work with as they understood that we were trying to keep things open for them and they know that they need to be helpful, respectful and well behaved otherwise the sessions simply could not run. Our existing staff team was small and everyone was doing their absolute best in challenging times. These restrictions on recruitment had also meant that we were unable to advertise for a youth worker for Zeals Youth Trust and therefore they were not yet able to re-establish their youth provision.

The monthly LGBT & Q group had begun running, albeit with fairly small numbers at the moment, but these isolated young people were coming together to share their experiences and were getting a good level of peer support. They were discussing ways of increasing their membership as well as looking at issues.

The SWWYAG were in the process of organising a cricket fun day which would take place on Saturday 14 June in Tisbury. They were hoping this would increase the membership of the local cricket clubs and provide an opportunity for older and young people to come together. They were also planning a BBQ and had the swimming pool booked for an early evening session.

We continue to deliver the Leisure Credits scheme across South West Wiltshire in partnership with the local charity Seeds4Success and good progress had been made on improving rights of way in Sedgehill and Semley as well as Mere with the support of local volunteers and the WC Rights of Way team. It was clear that there were numerous footpaths across the area that required a team of motivated young people to come out and assist with clearance or restoration! As well as gaining credits for reward activities young people involved in this project were also gaining certificates through ASDAN and V.

We were now in the final month of recruitment for the summer National Citizen Service which was for young people in school years 11 & 12. There were a few spaces left on the local team which was shaping up to be a great group of young people. They would take part in two residential experiences, various training courses as well as planning and delivering a social action project.

It was important to recognise the level of support and encouragement that as a team we have received from the local communities as well as the Area Board at a time that was particularly challenging to us all and thank you for that. The young people we work with had remained positive throughout the review process but as messages about decisions were getting out they had begun to lose hope in retaining the service they so clearly valued. If people had thoughts and ideas that could enable the new delivery model to work locally please contact us.

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|    | <p>Questions and comments were then received, these included:</p> <ul style="list-style-type: none"> <li>• Would the Spark site go ahead? <u>Answer:</u> No, there would be a review of the site.</li> <li>• What was the future of the Wilton Youth Centre? <u>Answer:</u> It was unknown.</li> <li>• The level of youth service in the SWW community areas was very good; we do not want to see it dwindled down to that of other areas.</li> <li>• A charity in Wilton had offered to pay for volunteers. <u>Answer:</u> Could the details of this be sent to Cllr Wayman?</li> </ul> <p><u>Wiltshire Council Item for Information – Public Health &amp; Wellbeing Grant</u><br/>The Board noted the information attached to the agenda. The Community Area Manager agreed to find out whether Town and Parish councils could apply for the grant.</p> <p><b>Action: CAM to feedback whether Town &amp; Parish councils could apply for the grant.</b></p> <p><u>Wilton Town Team minutes</u><br/>The Board noted the minutes of the 14 April 2014 as attached to the agenda.</p>  |
| 13 | <p><u>A303 Highways Update</u></p> <p>Parvis Khansari, Associate Director for Transport and Highways, delivered a presentation on the future if the A303 through Wiltshire</p> <ul style="list-style-type: none"> <li>• Wiltshire Council had been promoting improvements to the A303 in partnership with Devon and Somerset County Councils since 2012.</li> <li>• Objective was to encourage economic growth and improve resilience of transport links to the South West.</li> <li>• The initiative was now supported by many Local Authorities and all Local Enterprise Partnerships in the South West.</li> <li>• Meetings had been held with many stakeholders to raise awareness.</li> <li>• In 2013 a prospectus was produced by Wiltshire, Somerset and Devon to make the case for improvements to A303.</li> <li>• In 2013 government announced a feasibility study, which would look at the whole route. The Study aim was to identify the opportunities and understand the case for future investment solutions on the A303/A30/A358 corridor that were deliverable, affordable and offered value for money.</li> </ul> <p>Stage 1 - Review of evidence and identification of problems along the corridor. Completed by end of March 2104.</p> |

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|----|--|
|    | <p>Stage 2 - Work to finalise the range of infrastructure proposals that could address the problems along the corridor. Completed by end of July 2014.</p> <p>Stage 3 - Work to assess the affordability, value for money and deliverability of prioritised infrastructure proposals. Completed by Autumn 2014.</p> <p><u>Questions and comments were then received, these included:</u></p> <ul style="list-style-type: none"> <li>• If three sections are being looked at, does that mean that only one would be chosen for implementation? <u>Answer:</u> There were five sections of road being considered. There would be more information available after the Stakeholder meeting in July.</li> <li>• What would happen at Stonehenge? Now that sightseers could no longer drive past, they slow down on the road to get a look from the car, causing congestion. Could drivers be prevented from stopping? <u>Answer:</u> The situation was being tackled, as far as people stopping along the track; we did look at closing this. Highways had put a No Right Turn in one direction and the council had put one in the other direction.</li> <li>• Had you considered implementing a tidal flow system? <u>Answer:</u> Everything had been looked at; the tidal system was not usually implemented on 70mph roads.</li> <li>• Any changes to the A303 at Stonehenge would need to be seriously considered for its impact on the site. We would not want to lose the World Heritage status for Stonehenge.</li> </ul> |
| 14 | <p><u>Local Highways Investment Fund 2014 - 2020</u></p> <p>Parvis Khansari, Associate Director for Highways and Transport gave an update to the Board.</p> <p>Wiltshire Council had recently approved a major programme of investment in highway maintenance over the next six years. This would see a significant improvement in the condition of the county's highway network.</p> <p>The investment would be targeted at those roads in worst condition, and would include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data had been used to prepare a list of priority sites for treatment in 2014/15 in each community area. This information was provided in Appendices 1 and 2 of the report attached to the agenda.</p> <p>A provisional list of sites for potential treatment until 2020 had also been prepared and attached to the agenda as appendices 3 and 4.</p> <p><u>Comments and questions were taken, these included:</u></p>  |

|    |  |
|----|--|
|    | <ul style="list-style-type: none"> <li>• Patching repairs had already taken place on the A30 at Barford St Martin, what works were planned here, more patching or a proper job? <u>Answer:</u> The work to be carried out would involve resurfacing.</li> <li>• Would the Councillors be able to highlight roads in their own area which they felt should be considered for work? <u>Answer:</u> Local knowledge was useful; we would take these views on board and feedback.</li> <li>• What was the difference with the priorities 1 to 6? <u>Answer:</u> This relates to the six year programme, years 1 to 6. The priority rating was not purely dependant on the quality of the road, other factors were also considered, such as, whether the road was due to be dug up within the next 2 years, would a road detour be possible and whether any housing developments were planned?</li> </ul> <p><b><u>Decision</u></b><br/> <b>The South West Wiltshire Area Board agreed the list of proposed highway maintenance schemes in their areas for 2014/15, and agreed to review the list of potential schemes for future years at a separate Councillors meeting, to be scheduled by the CAM.</b></p> <p><b>Action: CAM to schedule a Councillor meeting to consider the list of proposed Highways maintenance schemes for future years.</b></p> |
| 15 | <p><u>JSA 'What Matters to You'</u></p> <p>Steve Harris, Community Area Manager drew attention to the attached information, detailing the outcome of the 'What matters to you?' conference held at Dinton Village Hall.</p> <p><b><u>Decision</u></b><br/> <b>The Board agreed to carry out an online consultation to prioritise themes and issues, as there was not adequate time to carry out a voting session at the meeting. The results of that would then be revisited in July.</b></p>  |
| 16 | <p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane, Chairman of the Tisbury Community Operations Board; gave an update to the Board.</p> <ul style="list-style-type: none"> <li>• The documents had now been submitted for planning permission, and could be viewed online. Application number 14/04907/FUL.</li> <li>• A site visit was planned for 16 July, where anyone interested could attend.</li> </ul>   |

|    |   |
|----|---|
|    | <ul style="list-style-type: none"> <li>The next stage would be to receive tenders for work.</li> </ul>  |
| 17 | <p><u>Community Area Transport Group (CATG) Update</u></p> <p>Councillor Tony Deane, Chairman of the Community Area Transport Group (CATG) gave an update to the Board.</p> <p>The CATG had a relatively small budget for small local schemes. At the next meeting, the CATG would discuss options for bringing the Community Speedwatch (CSW) scheme and the Speed Indicator Device (SID) Scheme closer, to alleviate any duplication where possible.</p> <p>After contacting the CAM for advice, a new scheme could be logged on the online Issues System at:<br/> <a href="https://forms.wiltshire.gov.uk/area_board/index.php">https://forms.wiltshire.gov.uk/area_board/index.php</a></p> <p><b><u>Decision</u></b><br/> <b>The Board noted the following documents attached to the agenda;</b></p> <ul style="list-style-type: none"> <li><b>The minutes from the last CATG meeting held on 12 May 2014</b></li> <li><b>A financial spending update up to March 2014.</b></li> <li><b>CATG schemes/Issues for 2014</b></li> <li><b>Notes from the SWWAB CATG 20MPH Sub-Committee</b></li> </ul> |
| 18 | <p><u>The board considered the porpArea Board Project - Finger Post Funding 2014/15</u></p> <p>The Board considered the proposal to ring-fence funding to the Finger Post project for 2014/15, as set out in the report attached to the agenda.</p> <p><b><u>Decision</u></b><br/> <b>The South West Wiltshire Area Board, agreed to ring-fence £4,000 for the Finger Post Area Board project in 2014/15, as set out in the report.</b></p>   |
| 19 | <p><u>Area Board Funding</u></p> <p><u>Finger Post Funding</u></p> <p>The Board considered three bids to the Area Board project Finger Post funding scheme for 2014/15. The bid from Hindon Parish Council was deferred until the next meeting as further clarification was required.</p> <p><b><u>Decision</u></b><br/> <b>The South West Wiltshire Area Board agreed the following:</b></p> <ul style="list-style-type: none"> <li><b>Broad Chalke Parish Council was awarded £550 towards the replacement of one finger post.</b></li> </ul>   |

- **Sedgehill and Semley Parish Council was awarded £550 towards the replacement of one finger post.**

**Community Area Grants**

The Board considered six applications for funding from the Community Area Grants Scheme for 2014/15, as detailed in the report attached to the agenda. The Chairman invited applicants present to speak in support of their projects. Following discussion, the Board voted on each application in turn.

**Decision**

**South Newton Parish Council was awarded £2,000 (£500 of that to come from the digital literacy budget) towards digital equipment for village hall.**

**Reason**

***The application met the Community Area Grant Criteria for 2014/15.***

**Decision**

**Bishopstone Village Hall was awarded £1,400 towards the purchase of a new air source heat pump for memorial room.**

**Reason**

***The application met the Community Area Grant Criteria for 2014/15.***

**Decision**

**The application from Dinton Cricket Club for a new roller was deferred, the Board agreed to make a decision on this grant, out of an Area Board meeting, once the information had been received.**

**Reason**

***Further information was required.***

**Decision**

**Quidhampton Village Hall Committee was awarded £600 towards new kitchen equipment.**

**Reason**

***The application met the Community Area Grant Criteria for 2014/15.***

**Decision**

**Wilton Community Centre was awarded £964 (£500 of that to come from the digital literacy budget) towards the installation of wi-fi access.**

**Reason**

***The application met the Community Area Grant Criteria for 2014/15.***

**Decision**

**Mere & District Railway Modellers was awarded £2,000 towards restoration of band hut.**

**Reason**

***The application met the Community Area Grant Criteria for 2014/15.***

|                           |  |
|---------------------------|--|
| 20                        | <p><u>Issues</u></p> <p>The Board noted the table of current Issues on the online system, as detailed in the report attached to the agenda, and considered the recommendation to closed issues as marked.</p> <p><b><u>Decision:</u></b><br/> <b>The South West Wiltshire Area Board agreed to close issue numbers 2654, 2741, 2817, 3016, 3133, 3295, 3334, 3360.</b></p> |
| 21                        | <p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 23 July 2014.</p> <p><b>Please note the start time of this meeting will be 6.30pm, with refreshments available from 6.00pm.</b></p>   |
| <p><u>Attachments</u></p> |  |

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**Wiltshire Council**  
Where everybody matters

**13) Future of A303  
Across Wiltshire**

A Presentation to  
South West Wiltshire Area Board

Parvis Khansari  
Wiltshire Council  
4<sup>th</sup> June 2014

**Wiltshire Council**  
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**Future of A303  
Across Wiltshire**

- Wiltshire Council has been promoting improvements to A 303 in Partnership with Devon and Somerset County Councils since 2012.
- Objective is to encourage economic growth and improve resilience of transport links to South West.
- The initiative is now supported by many Local Authorities and all Local Enterprise Partnerships in the South West

## ***Future of A303 Across Wiltshire***

- Meetings have been held with many stakeholders to raise awareness.
- In 2013 a prospectus was produced by Wiltshire, Somerset and Devon to make the case for improvements to A303.
- In 2013 government announced a feasibility study looking at the whole route.

## **A303 Corridor Improvement Programme** (including the A358 and A30)

### **Outline economic case and proposed next steps**

April 2013



West of the South West  
Local Enterprise Partnership



Wiltshire Council  
Where everybody matters

Devon  
County Council

# Wiltshire Council

Where everybody matters

*This campaign is supported by: Cornwall Council, Plymouth Council, Torbay Council, CBI, Cornwall & Isles of Scilly LEP, Devon and Somerset Fire & Rescue Service,*

## Summary

Somerset County Council and its partners including the Heart of the South West LEP, Devon County Council and Wiltshire Council in consultation with the Highways Agency have been developing an investment case to significantly improve the A303/A358/A30 road corridor between Amesbury, Taunton and Honiton.

### Economic growth

The catalyst for this work has been the national desire to consider infrastructure projects that stimulate local economic growth. The South West economies of Wiltshire, Somerset, Dorset, Devon and Cornwall contribute proportionately less to the UK economy than other regions as measured by GVA per head. Our wages are below the average for the whole South West. South West LEPs and the CBI consider that we have a unique opportunity to contribute more to the national economy by releasing the untapped potential in the South West economy through investment in this vital piece of strategic infrastructure.

### Route importance & resilience

Together with the M3 and A30, the A303 makes up one of the main routes from London to South West England. Despite being a primary route to and from South West England and a European TEN-T route, the corridor is frequently congested and viewed by businesses as highly unreliable. Congestion is frequently reported throughout the year on the route's single carriageway sections. This is undoubtedly a contributory factor to reduced business productivity levels along the route compared to areas along the M4/M5 corridor, which perform notably better in economic terms.

## Our proposal

Our proposal involves improving the route to a dual carriageway standard with early improvements to three single carriageway sections which offer good value for money as stand-alone investments. In the longer term there is a need to deliver capacity improvements to key junctions along the route. The aim being the provision of a consistent standard along the whole route.

### Key outcomes

**The scheme will:**

- Generate 21,400 jobs;
- Generate £41.6bn to the economy (GVA);
- Provide transport benefits of £1.9bn due to a reduction in journey times, congestion and delays;
- Provide good value for money when considering travel time, operating cost and safety benefits compared to scheme costs, with many sections of the scheme providing high value for money as early phases of delivery;
- Generate employment related economic impacts of £7.2bn;
- Increase visitor expenditure by £8.6bn per year;
- Improve transport resilience to cope with incidents and during flooding;
- Save an anticipated 1807 fatal or serious casualties over 60 years;
- Reduce carbon emissions by 9%

*(Parsons Brinckerhoff A303 A358 A30 Corridor Improvement Programme Economic Impact Study)*

# Wiltshire Council

Where everybody matters

## Scheme plan

*Devon & Cornwall Police, South Western Ambulance Trust, Eden Project, Agusta Westland, RAC Foundation, SW Chambers of Commerce, Fleet Air Arm Museum*

### ***A303 Improvements – 2014 Study***

- Following 2013 Spending Review, Government announced that it will identify and fund solutions to tackle some of the most notorious and long-standing road hot spots in the country by conducting 6 feasibility studies:
  - The A27 corridor (incl. Arundel and Worthing)
  - The A303/A30/A358 corridor
  - The A1 North of Newcastle
  - The A1 Newcastle-Gateshead Western Bypass
  - Trans-Pennine routes
  - The A47 corridor
- Studies progressed alongside the Highways Agency's Route Strategy programme.
- Outcomes inform future roads investment decisions as part of the Roads Investment Strategy development process.

### ***A303 Improvements – 2014 Study***

- **Study Aim:** to identify the opportunities and understand the case for future investment solutions on the A303/A30/A358 corridor that are deliverable, affordable and offer value for money.

### ***A303 Improvements – 2014 Study***

|                |  |                                      |
|----------------|--|--------------------------------------|
| <b>Stage 1</b> | Review of evidence and identification of problems along the corridor   | Complete by <b>end of March 2014</b> |
| <b>Stage 2</b> | Work to finalise the range of infrastructure proposals that could address the problems along the corridor    | Complete by <b>end of July 2014</b>  |
| <b>Stage 3</b> | Work to assess the affordability, value for money and deliverability of prioritised infrastructure proposals | Complete by <b>autumn 2014</b>       |

### **A303 Improvements – 2014 Study**

- Improvements to A303 considered over many decades
- 2002 - London to South West and South Wales Multi-Modal Study (SWARMMS).
- 2007 - The cancellation of the Amesbury to Berwick Down Scheme (Stonehenge) - the SWARMMS strategy could no longer be pursued
- 2011 - A303 Working Group established
- 2013 - A303 Working Group presented findings, resulted in A303 Scoping Study
  - Following the 2013 Spending Review Government announced that it would identify and fund solutions to tackle some of the country's most notorious hotspots.
- 2014 - January: Initial Stakeholder Meeting
  - April: Scope Finalised

## ***A303 Improvements – 2014 Study***

- Part of HA SRN (except A358)
- Part of TEN-T network
- Strategic importance to access South West
- 195 km
- 63% Dualled, 37% Single carriageway
- Speed limits 30 – 70mph
- Strategic and local function
- Route Usage
  - Business
  - commute
  - other
  - leisure
- HGV proportion 8-11%
- High seasonal impact



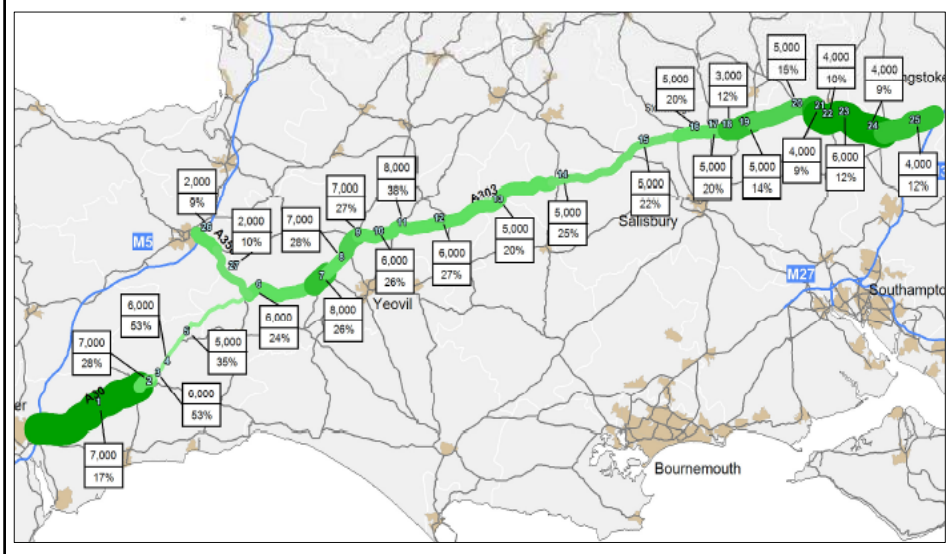
## ***A303 Improvements – 2014 Study***

- Considered following factors/measures of performance
  - Traffic Flow
  - Congestion and “**Stress**”
  - Journey Time Reliability
  - Safety
  - Environmental considerations
- Comprehensive robust and current data used derived from HA, DfT, Defra and Local Authority sources.

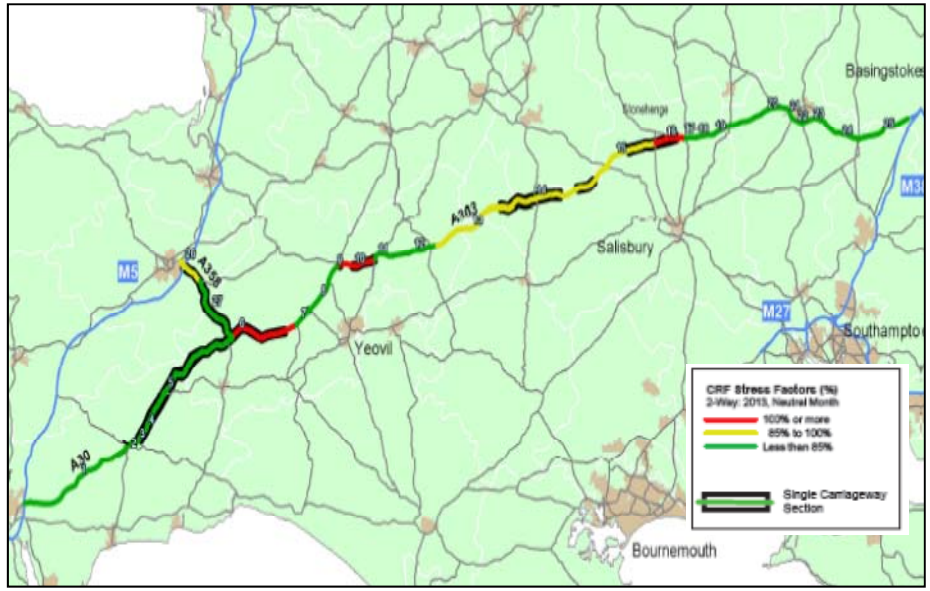
### Current Average Daily Traffic Flows (October 2013)



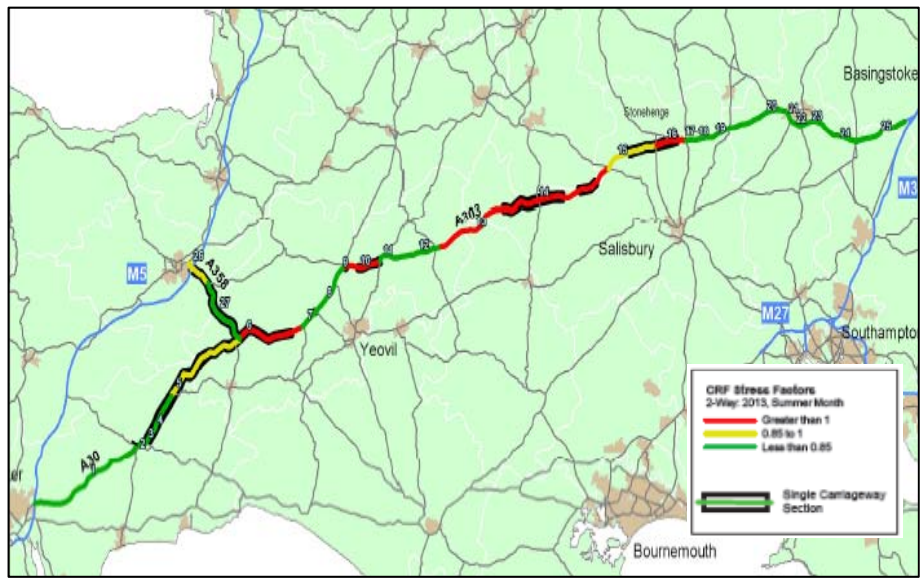
### 2013 Summer Additional Traffic (to October Average)



### Current 2013 Neutral Month Stress



### Current 2013 Summer Month Stress



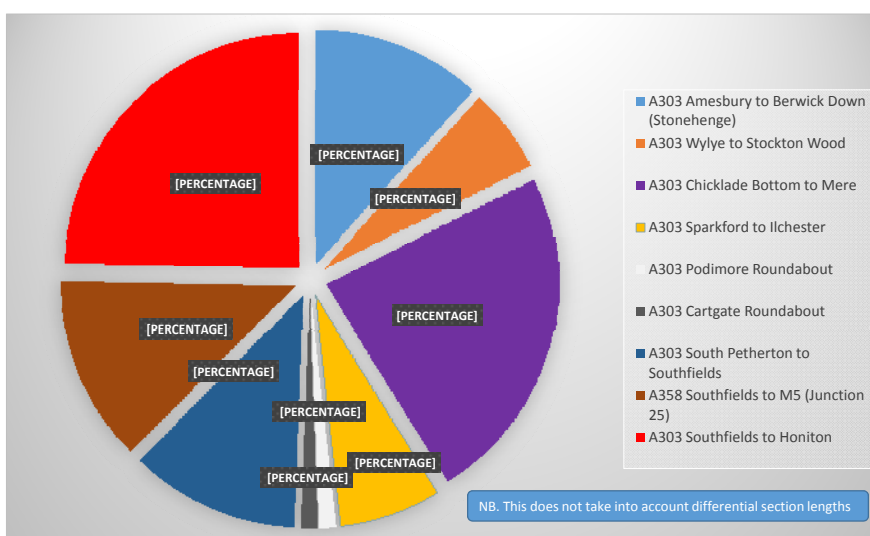


## Journey Time Reliability

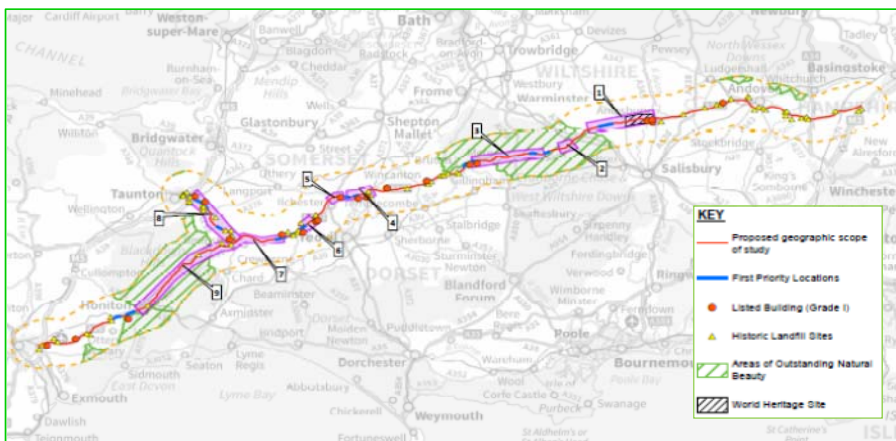
Based on HA On Time Reliability Measure against a historic reference travel time.



## Fatal and Serious Accident Locations: Unimproved Sections



## Environmental Key Considerations



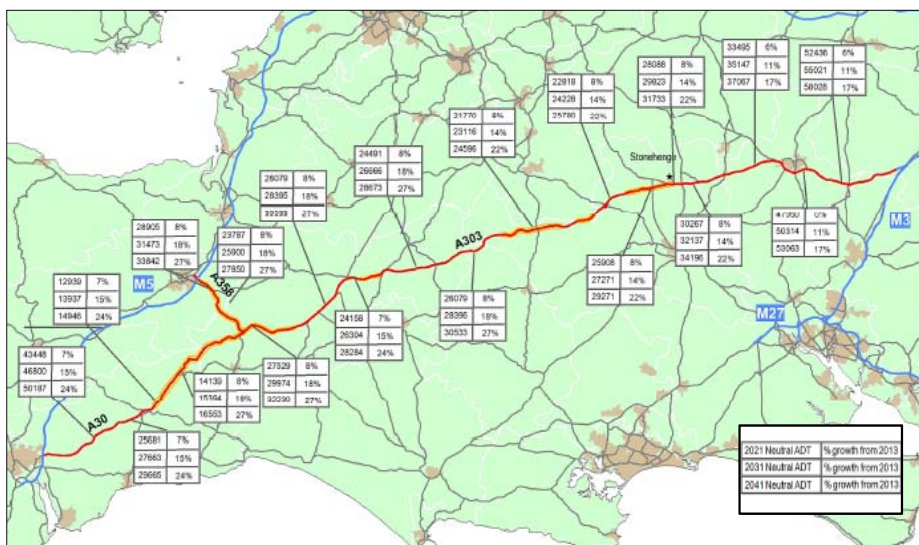
### Cultural Heritage

- Stonehenge WHS
- Noise**
- 23 First Priority Locations

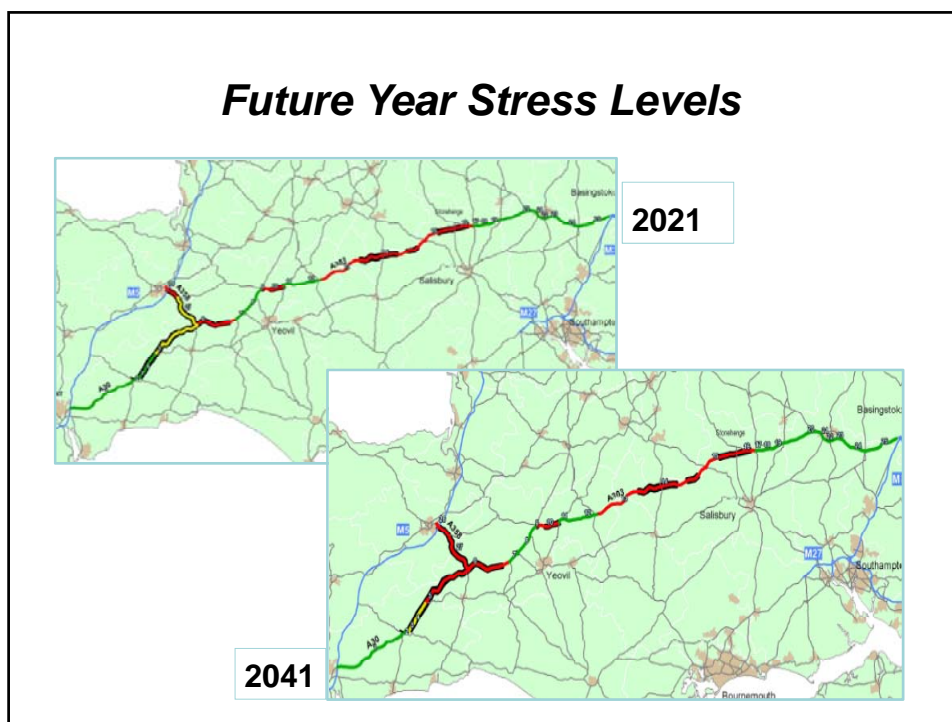
### Landscape and Biodiversity associated with AONBs at

- Cranborne Chase and West Wiltshire Downs
- Blackdown Hills

## Future Traffic Flow Growth



## ***Future Year Stress Levels***



## ***Evidenced Need for Intervention***

- Stage 1 has examined route conditions based on congestion, journey times, safety and environmental considerations.
- Clearly the single carriageway sections experience the worst conditions
- Building on the growth agenda for the region conditions will deteriorate
- The following key sections have initially been identified for further investigation in Stage 2:
  - Amesbury to Berwick Down
  - Chicklade Bottom to Mere
  - Sparkford to Ilchester
  - South Petherton to Southfields
  - Southfields to Honiton
- Traffic modelling will fine tune the assessment of impacts and solutions
- No definitive solution for sections identified

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## 14) Local Highways Investment Fund 2014 -20

Wiltshire Council will be investing £21 million annually in highway maintenance over the next six years.

This is a significant increase in expenditure on our roads, and will also address the damage caused recently by winter and flooding.

A list of schemes has been prepared for your area for this year, and consideration is being given to local priorities for future years.

Appendix 1 – Highways Major Maintenance 2014-2015 – South West Wiltshire Area

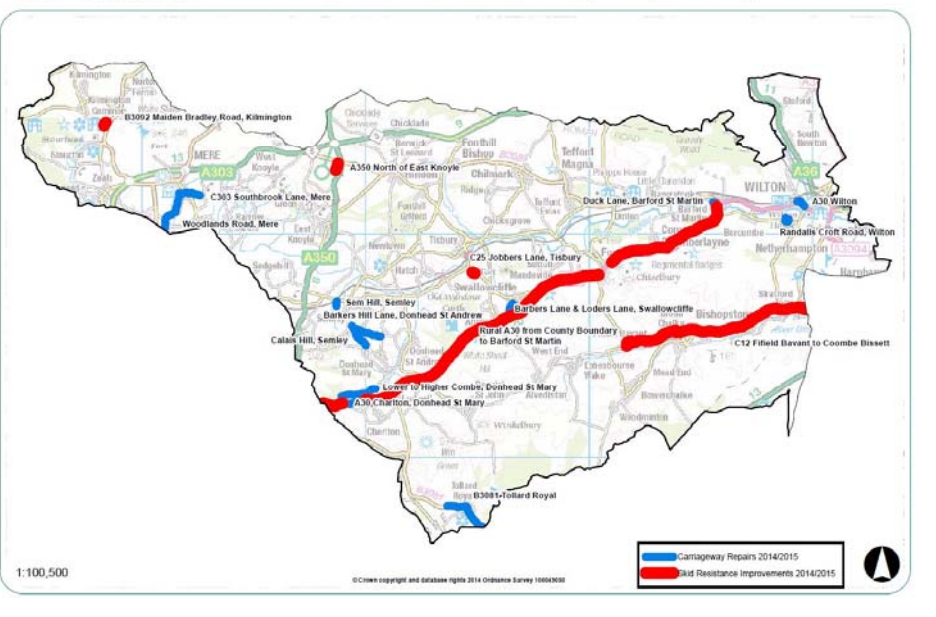
| Road  | Location   | Area Board                                  | Recommended Treatment                                       | Average Width (m) | Estimated Length (m) | Est Area of Site (m <sup>2</sup> ) |
|-------|--|---|---|-------------------|----------------------|------------------------------------|
| U/C   | Southbrook Lane Mere   | South West Wiltshire                        | Resurfacing   | 4                 | 860                  | 3,440                              |
| U/C   | Woodlands Road 'A' Mere – heavy industrial site access at edge of town | South West Wiltshire                        | Resurfacing   | 5.5               | 370                  | 2,035                              |
| U/C   | Woodlands Road 'B' Mere – out to Dorset                                | South West Wiltshire                        | Resurfacing   | 4                 | 500                  | 2,000                              |
| U/C   | Sem Hill Semley  | South West Wiltshire                        | Resurfacing   | 3.4               | 205                  | 697                                |
| U/C   | Duck Lane Barford St Martin  | South West Wiltshire                        | Resurfacing   | 3                 | 120                  | 360                                |
| U/C   | Barbers Lane/Loders Lane Swallowcliffe                                 | South West Wiltshire                        | Resurfacing   | 4.6               | 580                  | 2,668                              |
| U/C   | Lower to Higher Combe Donhead St Mary                                  | South West Wiltshire                        | Resurfacing   | 2.1               | 1,600                | 3,360                              |
| U/C   | Randalls Croft Road Wilton   | South West Wiltshire                        | Resurfacing, 50% Footways                                   | 5                 | 520                  | 2,600                              |
| U/C   | Barkers Hill Lane Donhead St Andrew                                    | South West Wiltshire                        | Resurfacing   | 4.6               | 1,300                | 5,980                              |
| B3081 | Tollard Royal Village to CB  | South West Wiltshire                        | Surface Only  | 5.7               | 1,100                | 6,270                              |
| B3081 | Tollard Royal Village to Speed Limit North                             | South West Wiltshire                        | Surface Only  | 5.4               | 1,300                | 7,020                              |
| A30   | Wilton   | South West Wiltshire                        | Resurfacing   | 9.9               | 410                  | 4,059                              |
| A30   | Wilton Footways  | South West Wiltshire                        | Footway resurfacing with only a few kerbs                   | 2.1               | 820                  | 1,722                              |
| A350  | A350 North of East Knoyle  | South West Wiltshire                        | Resurfacing   | 7.4               | 590                  | 4,366                              |
| A30   | A30 County Boundary to Barford St Martin                               | South West Wiltshire                        | Surface dressing  | 6.2               | 18,150               | 112,530                            |
| C12   | C12 Filfield Bavant to Coombe Bissett                                  | South West Wiltshire and Southern Wiltshire | Surface dressing & carriageway repairs junction to junction | 6.1               | 9,360                | 57,096                             |
| B3092 | B3092, Maiden Bradley Road, Kimlington                                 | South West Wiltshire                        | Retexture   | 6.2               | 110                  | 682                                |
| C25   | C25 Jobbers Lane, Tisbury  | South West Wiltshire                        | Surface dressing all the way, junction to junction.         | 6.1               | 1,000                | 6,100                              |
| A30   | Charlton, Donhead St Mary  | South West Wiltshire                        | Resurfacing   | 6.2               | 540                  | 3,348                              |
| C62   | Calais Hill, Semley  | South West Wiltshire                        | Resurfacing   | 4.6               | 820                  | 3,772                              |

\* Sites highlighted in yellow involve skid resistance improvements.

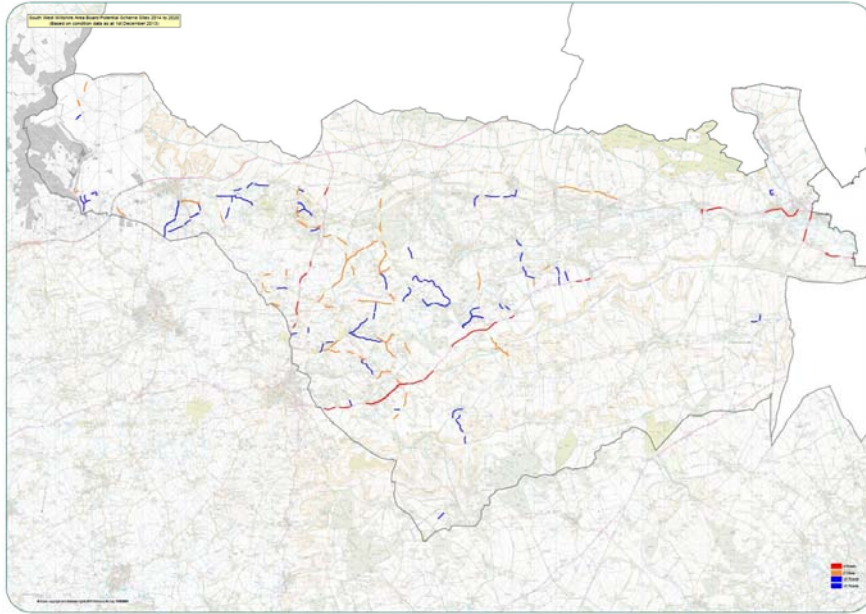
Appendix 2



Highway Maintenance 2014/15 - South West Wiltshire Area Board  
(Scheme extents and locations may be subject to change)



Appendix 4



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# Agenda Item 7

|   |                   |   |
|---|-------------------|---|
| <a href="#">Licensing policy consultation</a><br><a href="#">Licensing policy consultation 90kb</a> | 31 July 2014      | <p>Wiltshire Council as the licensing authority is required to have a current five year statement of licensing policy. The current document expires in November 2014 and we are now consulting on a replacement policy to run inclusively to 2018.</p> <p>The policy is being consulted on from 9 May 2014 - 31 July 2014 and we want to hear your views. You can find out more by reading the <a href="#">Statement of Licensing Policy Statement of Licensing Policy 347kb</a> for regulated entertainment, late night refreshment and the sale and supply of alcohol and then take part in the <a href="#">Licensing policy consultation Licensing policy consultation 90kb</a>.</p>   |
| <a href="#">Changes to kerbside garden waste collections - Have your say</a>                        | 1 September 2014  | <p>We need your views on proposals for changes to kerbside garden waste collections. The council currently delivers a kerbside fortnightly non-chargeable garden waste collection service to those residents that request the service.</p> <p>This is your chance to have your say about the future of your kerbside garden waste collection service. No decisions have yet been made and your views would influence our decision.</p> <p>For more information on the proposals and how they may affect you, please see the <a href="#">full consultation document garden waste full consultation document 48kb</a>.</p> <p>Contact: <a href="mailto:gardenwasteconsultation@wiltshire.gov.uk">gardenwasteconsultation@wiltshire.gov.uk</a></p> |
| Personalisation Policy consultation   | 26 September 2014 | <p>Wiltshire Council is currently consulting on its Personalisation Policies. The aim of this is to make sure individuals support is clear, fair and under their control.</p> <p>For more information and to complete the survey please go to the <a href="#">Personalisation Policy consultation</a> page.</p>   |
| <a href="#">Leisure Survey 2014</a>   | 31 October 2014   | <p>This leisure survey, running from July - October will help Wiltshire Council to understand more about your experiences and satisfaction with the leisure activities offered by Wiltshire Council. The survey should only take a few minutes to complete.</p> <p>Contact: <a href="mailto:jane.lloyd@wiltshire.gov.uk">jane.lloyd@wiltshire.gov.uk</a></p>  |
| <a href="#">Sun awareness survey 2014</a>   | 30 September 2014 | <p>Wiltshire Council is running a campaign on Sun Awareness in Wiltshire and would like to gain an idea of your awareness of sun safety at home, out and about and abroad. A responder will be chosen at random to win a fun sun prize.</p> <p>Email: <a href="mailto:research@wiltshire.gov.uk">research@wiltshire.gov.uk</a></p>  |
| <a href="#">Housing needs survey</a>  | Open              | <p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: <a href="mailto:housing.strategy@wiltshire.gov.uk">housing.strategy@wiltshire.gov.uk</a> Telephone: 01249 706614</p>  |
| <a href="#">Consultations on Traffic Regulation Orders</a>  | Open              | <p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county. As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>  |



**Crime and Community Safety Briefing Paper (Wilton)  
SouthWest Community Area Board May 2014  
Broadchalke Village Hall**



**1. Neighbourhood Policing**

**Team Sgt:** PS Dave Lennane  
**Wilton Town Beat:** PC Ian Pedliham vacant  
**Wilton Rural Beat:** PC Pete Jung PCSO Jenny Moss

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**Performance and Other Local Issues**

Firstly, I wish to congratulate PC Pete Jung who, since the last area board, has won Community Champion of the Year at the new PCC awards. This is a really great honour and demonstrates the excellent work done by Pete and the team. I would like to thank everyone who submitted evidence to the panel, without this he probably wouldn't have been successful.

Since the last Area Board, Sgt Dave Lennane has been replaced with Sgt Dave Whitby. I know this is a sad loss to the area and Dave has contributed a lot in his time here. But, he is also a very experienced detective and his skills were needed on our public protection department, where he is now investigating the most serious crimes that happen in Wiltshire. I am sure you will welcome Dave Whitby, who is a very experienced community police officer and I'm sure he will be introducing himself to all of you in the near future.

I am very pleased with performance, particularly the victim based crime which is down 16.9% on last year and Anti Social Behaviour, which is down 54% on last year.

| EW Wilton NPT               | Crime                  |                        |               |          | Detections*            |                        |
|-----------------------------|------------------------|------------------------|---------------|----------|------------------------|------------------------|
|                             | 12 Months to June 2013 | 12 Months to June 2014 | Volume Change | % Change | 12 Months to June 2013 | 12 Months to June 2014 |
| Victim Based Crime          | 338                    | 281                    | -57           | -16.9%   | 15%                    | 16%                    |
| Domestic Burglary           | 3                      | 4                      | +1            | +33.3%   | 67%                    | 50%                    |
| Non Domestic Burglary       | 60                     | 57                     | -3            | -5.0%    | 2%                     | 0%                     |
| Vehicle Crime               | 57                     | 40                     | -17           | -29.8%   | 7%                     | 20%                    |
| Criminal Damage & Arson     | 65                     | 53                     | -12           | -18.5%   | 8%                     | 15%                    |
| Violence Against The Person | 49                     | 46                     | -3            | -6.1%    | 45%                    | 30%                    |
| ASB Incidents (YTD)         | 187                    | 86                     | -101          | -54.0%   |                        |                        |

\* Detections include both Sanction Detections and Local Resolutions

**Inspector Dave Minty**

NOT PROTECTIVELY MARKED/UNCLASSIFIED

NOT PROTECTIVELY MARKED/UNCLASSIFIED



## ***WC Information***

|                                   |   |
|-----------------------------------|---|
| <b>Subject:</b>                   | <b>First World War Commemoration Event</b>  |
| <b>Officer Contact Details:</b>   | Graeme Morrison- Communications Officer   |
| <b>Further details available:</b> | <a href="http://www.wiltshire.gov.uk/latestnews.htm?aid=153242">http://www.wiltshire.gov.uk/latestnews.htm?aid=153242</a> |

### **Summary of announcement:**

To mark the 100 year anniversary of the outbreak of the First World War, people are being invited to attend a special county-wide event to commemorate the sacrifice made by 10,000 Wiltshire soldiers.

The Wiltshire Council and Ministry of Defence-organised commemoration event, will take place on 30 July 2014 at 10am at Tidworth Military Cemetery, and gives communities across the county the opportunity to remember the fallen soldiers in a fitting way.

Each fallen soldier will be represented on a named cross and placed on a wall of remembrance which will provide the focus for the service. The crosses have been made by school children from across the county.

The service is free and open to anyone to attend and we would encourage as many people from all over the county to attend as possible.





## WC Information

|                                   |  |
|-----------------------------------|--|
| <b>Subject:</b>                   | <b>Changes to the Electoral Registration System</b>                        |
| <b>Officer Contact Details:</b>   | Donna Mountford - Communications Officer                                   |
| <b>Further details available:</b> | <a href="http://www.gov.uk/yourvotematters">www.gov.uk/yourvotematters</a> |

### Summary of announcement:

Over the summer, all Wiltshire residents will receive a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter will explain that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the “head of household” registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

This summer the Electoral Commission is running a major advertising campaign that will raise awareness of the change to Individual Electoral Registration. Leaflets are also available here tonight for you to take away with you.

For more information visit [www.gov.uk/yourvotematters](http://www.gov.uk/yourvotematters) .



**WILTSHIRE COUNCIL  
SOUTH WEST WILTSHIRE AREA BOARD**

**23 JULY 2014**

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**What matters to you in the Mere, Tisbury and Wilton community areas?**

**Conference report – local priorities for action**

**1. Purpose of the Report**

To update members on the outcome of the ‘What matters to you?’ conference held at Dinton Village Hall and to recommend that the Area Board uses the outcomes from the event to stimulate local action and to inform its priorities for the next two years.

**2. Background**

The ‘What matters to you?’ conference was held on 30 April 2014 and over 80 members of the public and partner agencies took part. The event focused on the data set out in the [Community Area Joint Strategic Assessment 2014-16](#), and used themed roundtable discussions to identify local priorities underpinned by JSA evidence. All participants had an opportunity to vote on the priorities and the results are set out in this report. Following identification and agreement on the priorities the themed roundtables then looked at practical community-led actions that could be taken to address the issues.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Inform (or become) the community plan for the area
- Provide the Council and partners with a clear focus for actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

**3. Priorities identified**

The priorities identified at the event are set out at Appendix 1.

#### **4. Moving forward with community-led action**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to initiate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

Due to a lack of time at the previous Area Board meeting on 4 June 2014, the Area Board carried out an online survey to rank the top 10 priorities in terms of importance and by the ability of the community to make most impact. The online results are given in Appendix 2.

By adding these results to responses received manually and taking an average score across the two questions, the following priority list has been reached (themes only given below with their average percentage of responses received):

- 1) Economy – 43.71%
- 2) Environment – 41.03%
- 3) Health and Wellbeing – 38.68%
- 4) Housing – 30.18%
- 5) Culture – 27.35%
- 6) Children and Young People – 24.02%
- 7) Leisure – 23.65%
- 8) Our Community – 23.63%
- 9) Transport – 20.30%
- 10) Community Safety – 19.43%

This has provided the Area Board with a clear idea of those areas it can target most effectively. The main priority within each theme and suggested community projects from the event are currently being considered for future actions. It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and target its resources to support community-led initiatives around these themes and issues.

South West Wiltshire Area Board already has a number of ongoing projects and priorities set out in Appendix 3, and any new priorities will be addition to these.

#### **5. Recommendations**

- That the Area Board adopts the priorities identified by the 'What matters to you' community event and works to facilitate local action to tackle those priorities.

- That the Board considers earmarking funding to promote, initiate and support community-led action around the selected priorities.
- That the Board considers appointing a lead member to champion any priority (priorities) adopted.
- That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered.

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Report Author: Steve Harris, South West Wiltshire Community Area Manager  
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# Agreeing our priorities

## Results of voting



# Children and young people

1. Lack of transport to outlying villages and threat to current transport provision **32%**
2. Changes in youth service could result in loss of important skills, relationships and leadership **30%**
3. Schools should be aiming that all children leaving primary school achieve Level 4 SATs (current level only 77%) **18%**
4. Children living in poverty should receive additional support through schools to ensure they have equal opportunities **20%**





# Community safety

1. Recruit more volunteers for speedwatch. The A303 has a high impact on rural communities with services responding to RTA's and rerouting of traffic when closed. **18%**
2. Ensure community and partners work together to inform, protect and support elderly and vulnerable people in issues of community safety. **21%**
3. **Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators.** **36%**
4. Find ways to combat alcohol and drugs abuse as well as domestic abuse and other violent behaviour. **25%**



# Culture

1. To ensure that there is a voice for the needs of the creative arts sector on the campus board **20%**
2. Better promotion of culture and arts activities to communities **20%**
3. **Development of cultural activities for young and older generations to do together instead of by specific age ranges 45%**
4. Reliance on volunteers to support cultural venues and projects- need to encourage younger people to volunteer **15%**



# Economy

1. RESOURCES - Build relationship with Local Enterprise Partnership to stimulate and attract businesses and funding to the area. **15%**
2. **APPRENTICESHIPS - Develop apprenticeship opportunities in the area. 42%**
3. EDUCATION - Focus on education in the area to develop and improve skills required for the local jobs market and attract businesses. **20%**
4. SUPPORT - Continuing support for businesses in the area (eg Business rates, planning issues and communications/networking.) **20%**
5. LOCAL ASSETS - Encourage communities to register community assets that may have commercial potential. **3%**



# Environment

1. When infrastructure in an area is delicate (e.g. sewage system) then do not build until it is improved **12%**
2. **Make sure there is a balance between environmentally friendly building, affordability and housing density** **42%**
3. Make sure lorries remain on the prescribed lorry routes of the county **10%**
4. Maximise local employment opportunities rather than long distance commuting **23%**
5. Improve protection of rivers from pollution (silt runoff & sewage) and over abstraction to supply new housing **13%**



# Health and wellbeing

1. Reaching out to older people who are isolated to provide community support and access to services **30%**
2. To provide local support and contact for unpaid carers by developing community activities **22%**
3. **Keeping local facilities open to help social networks develop and to combat social isolation** **35%**
4. To increase funding available, through Area Boards, for health and wellbeing projects **13%**



# Housing

1. Encourage all developers to only build 1 bed affordable houses in our the villages **8%**
2. Survey those living on their own in large properties to see what would encourage them to down size and how to provide a package of support and incentive to allow them to do this easily **10%**
3. **Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages** **42%**
4. Do an audit of land that could be available for development from the council, farmers etc **3%**
5. Bring vacant properties back into use as a matter of urgency **37%**



# Leisure

1. Improve access to information about leisure activities and opportunities across the community area, particularly face to face **15%**
2. **Improve transportation and parking links across the community in order that people can access facilities and opportunities** **57%**
3. Lack of access to Dinton Village Hall, particularly for younger groups, which has led to reduction in activity opportunities **15%**
4. Lack of volunteers for community activities, contingency plans are required when volunteers wish to give up their responsibilities **13%**



# Transport

1. Badly damaged roads, pavements, verges, hedges requiring improved co-ordination of services county and HA **21%**
2. Need to establish greater control over the flow of HGV and agricultural traffic on all routes **20%**
3. Increase parking capacity in Tisbury as a matter of priority and also Wilton and Mere **8%**
4. Speeding and lack of footway facilities in a number of villages making conditions hazardous for pedestrians and residents **10%**
5. **Maintain and enhance public and community transport services especially for the elderly **41%****





# Our community

1. **More innovative and sustainable forms of community transport to help people access services, activities and jobs** **34%**
2. Provision of more affordable housing to help balance communities **23%**
3. Develop infrastructure to help deliver services out in villages, link to Campus and other services e.g. credit union **11%**
4. Develop further opportunities for people of different backgrounds to come together **18%**
5. Support for communities to develop better ways of sharing information and helping find out what's going on **13%**



# Project Ideas

(These mostly relate to the prioritised issue from the voting slides, but there are some other ideas included that relate to other issues raised)



# Children and young people

*Main priority - Lack of transport to outlying villages and threat to current transport provision*

- Better information & signage about buses
- Publicise that the Link service takes all ages
- Help for people to qualify to drive mini-buses
- More mini-buses – capital funding for new mini-bus?
- Time-credits to encourage volunteer drivers
- Skills-bartering as another way of getting more people keen to volunteer
- Make Driving at Work policy more trusting of volunteers e.g. trusting volunteers to have appropriate car insurance rather than having to have it through Council



# Community Safety

*Main priority - Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators.*

- WFRS have funds from innovation fund for a program called First aid for young Drivers
- Community campaigns/ Community associations
- These groups could also be adapted to develop speedwatch groups where speed is the perceived issue.
- Develop a scheme that flags up first aid trained residents (a sticker in their window of the house or business a bit like Safe Places project). Also Key Ring Housing project
- Mission possible for First Aid and Good Neighbour Scheme.
- Local safety group – Offer first aid in Primary Schools
- More support and promotion of Safe Drive Stay Alive.
- Promote and support development of Parish Emergency Plans and Flood Action Plans



# Culture

*Main priority - Development of cultural activities for young and older generations to do together instead of by specific age ranges*

- Community arts programme of workshops and master classes that are about learning skills together.
- Creative skills week bringing in professionals around visual and performing arts and also looking at traditional old/rural crafts and skills that are dying off.
- Young people should be encouraged to volunteer and organise where possible.
- Week of workshops and activities could culminate in an event where outcomes are shared and celebrated in a Family Festival?



# Economy

*Main priority - APPRENTICESHIPS - Develop apprenticeship opportunities in the area.*

- Knowledge of what is going on.
- Local mentors.
- Work experience opportunities.
- Selling the area for business investment.
- Skills task force for the community area.
- Engage with LEP to help stimulate manufacturing and create job opportunities.



# Environment

*Main priority - Make sure there is a balance between environmentally friendly building, affordability and housing density*

- WWT Community energy company – community invest and reap the profits
- Bee keeping
- Repair cafe / Repair academy (again WWT)
- Land share project
- More village design statement – include sustainability – would be good to meet level 5 and 6!



# Health and Well-being

*Main priority - Keeping local facilities open to help social networks develop and to combat social isolation*

- Support for 'memory groups' for older people and ensure people with limited transport can attend.
- Carers' support group had closed down in Mere and there is a need for more volunteers / difficulty with DBS checks.
- Intergenerational activity and encouraging younger people to get involved - examples mentioned were quizzes, clearing footpaths and a tea dance organised and other activities that could be organised by youth leaders.
- Community shops run by volunteers.
- Porton Down reportedly has a bus which is used to bring staff to and from work and during the day is available for community use.





# Housing

*Main priority - Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages*

- Wiltshire Council planning staff meet local villages and give some positive advice on what is possible with developments.
- Local planning officers need to assist local organisations and voluntary groups to come forward with ideas, help identify land.
- Template for village design statements with practical training sessions.
- Needs to be a simple printed/web version of the different terms used – e.g. affordable housing, joint ownership, self build, social housing, buy back etc.
- Practical ideas and guide to self build .
- Toolkit that tells people how they can downsize to encourage elderly residents or maturing families who have out grown their own home
- Area Board meeting to ask all local housing associations how they are going to help local people - their plans and ideas.
- Find out from the council where the empty properties are - what is the nature of them and ways in which empty properties can be quickly brought back into use.
- Undertake a survey of elderly residents to see what their plans are for the future - spotting potential areas for local sheltered or warden controlled housing to free up properties.



# Leisure

*Main priority - Improve transportation and parking links across the community in order that people can access facilities and opportunities*

- Identify activities and opportunities and deliver bus timetables to need.
- Run buses during the evenings and weekend, esp. for young people – link to Campus.
- Re-open Dinton and Wilton Train Stations.
- Bus Walk routes to address parking issues.
- Work with land owners/parish council's to identify parking areas.
- Access to car parks that are not in use during the evening and weekends e.g. business car parks.
- Keep free bus passes.
- Reduced/free bus fares for U17's.



# Transport

*Main priority - Maintain and enhance public and community transport services especially for the elderly*

- Develop a non online friendly mode of communication based on the new online "Connect to Wiltshire" website.
- Develop more link schemes
- Explore merits of various community transport schemes, especially the flexi bus scheme and ones which help elderly and isolated connect with main bus routes.
- Park 'n' stride schemes for school children.
- New late night bus service so that all can get to things in Warminster and Salisbury.
- Car share and lift share.
- Improve communication of bus timetables and all bus schemes via parish and other community newsletters etc.



# Our Community

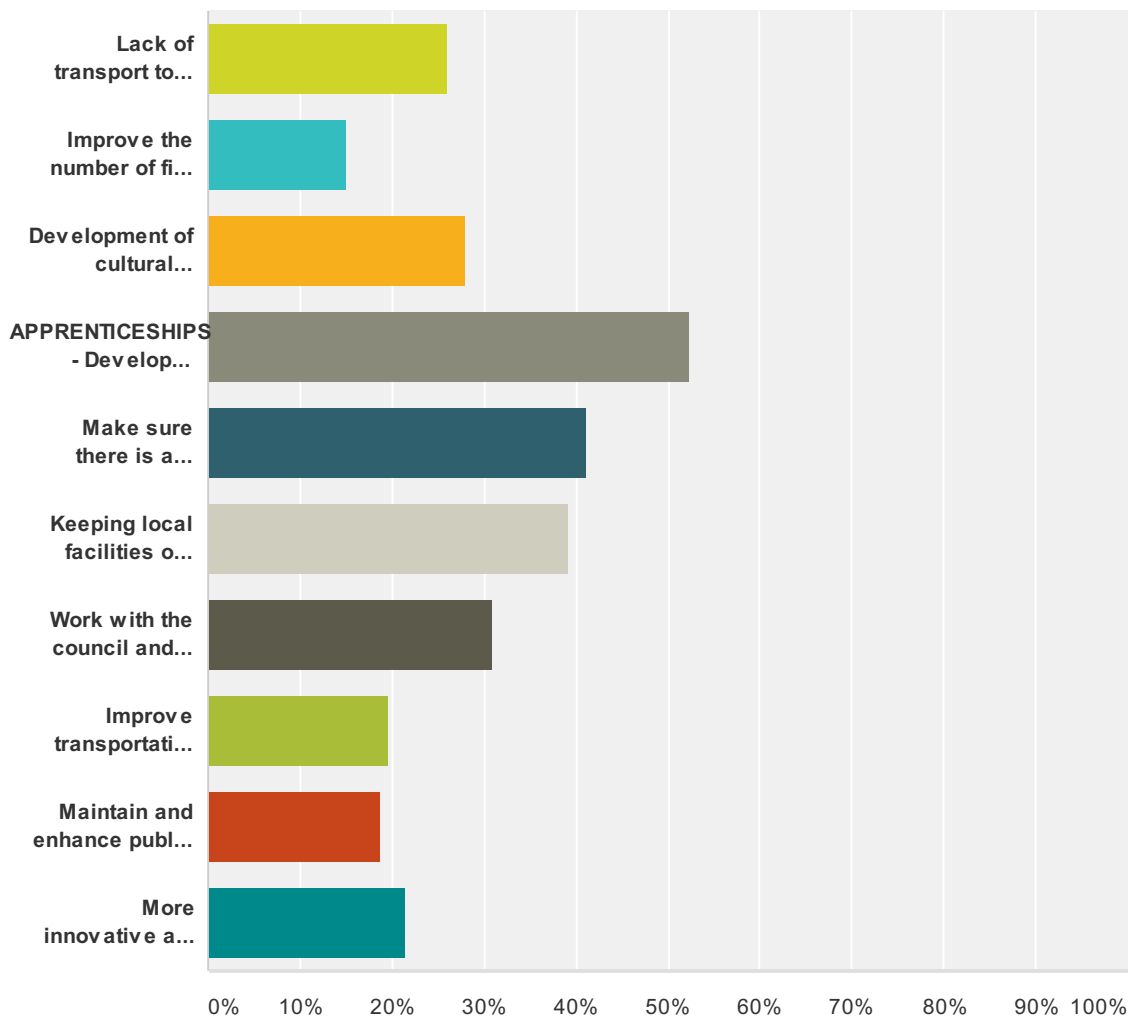
*Main priority - More innovative and sustainable forms of community transport to help people access services, activities and jobs*

- Plug gaps between public transport – Paid link drivers? Time credits?
- Extend car share scheme.
- Develop zip car schemes to more who can't afford to run a car. How does it work in Frome?
- Use Community First bus or other school buses to take older people out on trips.
- Extend Tisbus idea. Let people use bus passes or Tisbus buy Tizcars!
- Increase rates of befriending to help people get out more, involve young people.



### Q1 Vote for up to three issues that are most important to you...

Answered: 107 Skipped: 0



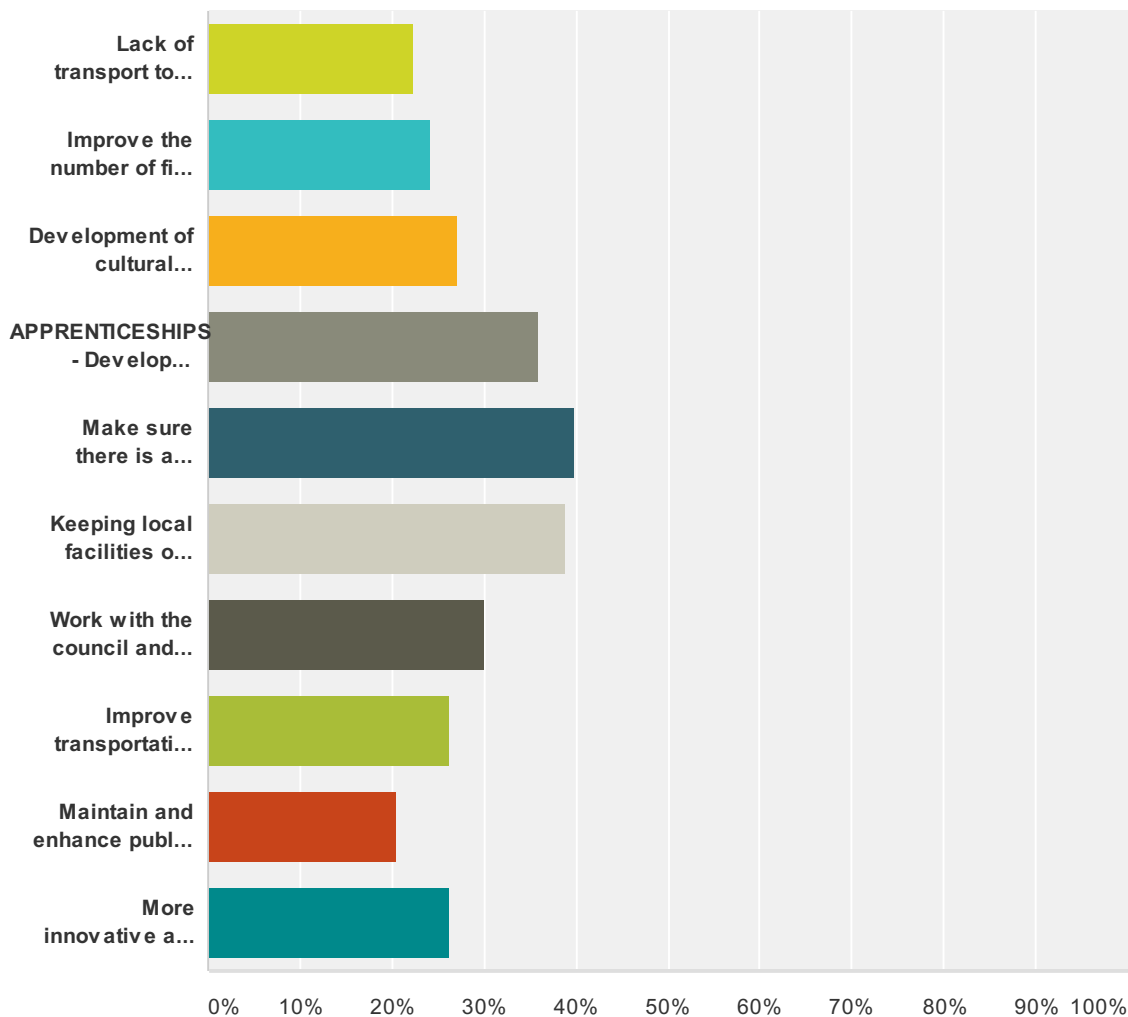
| Answer Choices  | Responses    |
|---|--------------|
| Lack of transport to outlying villages and threat to current transport provision for children and young people.                           | 26.17%<br>28 |
| Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators. | 14.95%<br>16 |
| Development of cultural activities for young and older generations to do together instead of by specific age ranges.                      | 28.04%<br>30 |
| APPRENTICESHIPS - Develop apprenticeship opportunities in the area.   | 52.34%<br>56 |
| Make sure there is a balance between environmentally friendly building, affordability and housing density.                                | 41.12%<br>44 |
| Keeping local facilities open to help social networks develop and to combat social isolation.   | 39.25%<br>42 |

## Your priorities for South West Wiltshire in 2014/15

|   |                     |
|---|---------------------|
| Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages. | <b>30.84%</b><br>33 |
| Improve transportation and parking links across the community in order that people can access facilities and opportunities.   | <b>19.63%</b><br>21 |
| Maintain and enhance public and community transport services especially for the elderly.  | <b>18.69%</b><br>20 |
| More innovative and sustainable forms of community transport to help people access services, activities and jobs.   | <b>21.50%</b><br>23 |
| <b>Total Respondents: 107</b>   |                     |

## Q2 Vote for up to three issues that you think we can do most about locally...

Answered: 103 Skipped: 4



| Answer Choices  | Responses    |
|---|--------------|
| Lack of transport to outlying villages and threat to current transport provision for children and young people.                           | 22.33%<br>23 |
| Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators. | 24.27%<br>25 |
| Development of cultural activities for young and older generations to do together instead of by specific age ranges.                      | 27.18%<br>28 |
| APPRENTICESHIPS - Develop apprenticeship opportunities in the area.   | 35.92%<br>37 |
| Make sure there is a balance between environmentally friendly building, affordability and housing density.                                | 39.81%<br>41 |
| Keeping local facilities open to help social networks develop and to combat social isolation.   | 38.83%<br>40 |

## Your priorities for South West Wiltshire in 2014/15

|   |                     |
|---|---------------------|
| Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages. | <b>30.10%</b><br>31 |
| Improve transportation and parking links across the community in order that people can access facilities and opportunities.   | <b>26.21%</b><br>27 |
| Maintain and enhance public and community transport services especially for the elderly.  | <b>20.39%</b><br>21 |
| More innovative and sustainable forms of community transport to help people access services, activities and jobs.   | <b>26.21%</b><br>27 |
| <b>Total Respondents: 103</b>   |                     |



## South West Wiltshire Area Board - Current Projects 2014/15

### UPDATE

| Project                                    | Funding committed | Financial year | Brief outline  | Latest update (11 July 2014)   |
|--|-------------------|----------------|--|--|
| Public Rights of Way Improvement Programme | £7,500            | 2013/14        | Joint initiative with Public Rights of Way team (WC) and parishes willing to engage. To enhance the local rights of way through improving accessibility; schemes could include replacing stiles with kissing gates, new stiles, linking existing rights of way, new surfacing etc.   | Launch event held on 16 January 2014; 97 people attended one of the sessions. 'Stage 1' funding agreed by Area Board on 26 March 2014. 17 parishes responded by deadline and all have now been offered a scheme as part of Stage 1. See separate spreadsheets for progress report.                                 |
| Discover Chalke Valley                     | £5,000            | 2013 /14       | To mirror the Nadder Valley Tourism Project undertaken by the CC&WWD AONB (see below), this time for the Chalke Valley.  | Launch event for communities took place in February 2014. Website now live, content continues to be added. Promotional campaign due to begin shortly.  |
| Discover Nadder                            | £4,800            | 2013 /14       | Expenses for an unpaid intern position to work in partnership with the CC&WWD AONB to research information for a new 'Discover Nadder' website ( <a href="http://www.discovernadder.org.uk">www.discovernadder.org.uk</a> ). Funding also used to populate the site which contains local walking/cycling/riding routes, details of local B&Bs, businesses, things to do etc. | Website now fully populated. Information on Mere and Wilton to be added, as 'gateways to the AONB'.  |
| Community Winter Weather Response Scheme   | £11,894           | 2013 /14       | 6 tailgate spreaders and 10 push-along devices to be used in a strategic way to cover all of the parishes within the Mere, Tisbury and Wilton areas that do not have their own devices and do not already have roads/areas cleared by Wiltshire Council  | Training for using the tailgate spreaders has now taken place with some volunteers; further session to take place in Autumn 2014 to ensure scheme is completely live for winter 2014. Final routes being determined and salt due to be delivered to agreed locations. Purchase of push-along devices taking place. |
| Cecil Beaton exhibition                    | £5,000            | 2013 /14       | Supporting Salisbury museum by contributing towards the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area   | Salisbury Museum and CC&WWD AONB linking up re. a Beaton walking route that will be added to 'Discover Chalke Valley' website. Exhibition launched on 23 May 2014 and runs until 19 Sept 2014.   |

|   |         |           |   |  |
|---|---------|-----------|---|--|
| Finger post funding   | £4,000  | 2014 / 15 | Parish and Town Councils able to make one application in the financial year for a replacement finger post, up to £550 can be requested (including £200 Highways fee for removing/re-inserting the post) | Finger post funding agreed for; Sedgehill & Semley, Broad Chalke |
| Joint working initiative with local business chambers/association | £42,000 | 2012 / 13 | Series of projects and activities delivered over a two year transitional period, after which they expect to be financially self supporting.   | 1 year update provided at Area Board meeting on 26 March 2014.   |





**South West Wiltshire Area Board - Public Rights of Way Improvement Programme**  
**MERE COMMUNITY AREA**

| Parish             | Audit(s) returned? | Work completed  | Work planned / proposed   |
|--------------------|--------------------|---|---|
| East Knoyle        | Pending            |   |   |
| Kilmington         |                    |   |   |
| Mere               | ✓                  |   | RoW proposal - Clearance and improvement of surface around bridge on Footpath 20 & look at ways of funding surfacing ideas suggested for Footpath 22. Install 2 kissing gates on Footpath 24 and Footpath 29. |
| Sedgehill & Semley | ✓                  | <b>March/April 2014</b> - 7 stiles and 2 bridges installed on footpath 1 with support by SW Ramblers. Seeds4Success cleared vegetation on pathway 2 and replanted finger posts on pathways 5 and 7. <b>May 2014</b> - 4 stiles and a bridge installed, and vegetation cleared, on footpath 13. Support provided by Seeds4Success. | RoW proposal - Install several stiles and small bridges on Footpath 1. Install several stiles and small bridges on Footpath 13. Upgrade stiles with gates on Footpath 32.                                     |
| Stourton w/Gasper  |                    |   |   |
| West Knoyle        |                    |   |   |
| Zeals              |                    |   |   |



**South West Wiltshire Area Board - Public Rights of Way Improvement Programme**  
**TISBURY COMMUNITY AREA**

| Parish             | Audit(s) returned? | Work completed  | Work planned / proposed (Stage 1)   |
|--------------------|--------------------|---|---|
| Ansty              | ✓                  |   | RoW proposal - Improve access to Turners copse by replacing stiles with gates on Footpaths 10, 11, 12 and 15. Improve drainage and install a sleeper causeway where the paths converge on the road. |
| Berwick St John    | ✓                  |   | RoW proposal - Upgrade stiles to gates on Footpaths 3, 4 and 6.   |
| Berwick St Leonard |                    |   |   |
| Chicklade          |                    |   |   |
| Chilmark           | ✓                  |   | Co-ordinator has suggested amendments to RoW proposal - Footpath 1 improved as a linking path to school. Footpath 3 stile to be replaced by kissing gate. RoW team considering new requests.        |
| Donhead St Andrew  | ✓                  |   | RoW proposal - 2 kissing gates required on Footpath 6. 1 kissing gate required in Footpath 7.   |
| Donhead St Mary    |                    |   |   |
| Fonthill Bishop    |                    |   |   |
| Fonthill Gifford   | ✓                  |   | RoW proposal - Replace 3 stiles with gates on Footpath 2.   |
| Fovant             | ✓                  |   | RoW proposal - Install kissing gate on Footpath 1 to complete set.  |
| Hindon             | ✓                  |   | RoW proposal - Replace stile with wooden kissing gate on Footpath 1.  |
| Sutton Mandeville  |                    |   |   |
| Swallowcliffe      | ✓                  | <b>June 2014</b> - 3 stiles on Footpath 13 replaced with kissing gates. | RoW proposal - Replace 2 stiles with kissing gates and possibly a third one at the junction with the A30 on Footpath 13.  |
| Tisbury            | ✓                  |   | RoW proposal - Replace 3 stiles on Footpath 24. Replace 3 stiles on Footpath 17. Improve drainage and surface on Bridleway 42.  |
| Tollard Royal      |                    |   |   |
| West Tisbury       | ✓                  |   | Upgrade a series of stiles with gates on Footpath 2. Look at improvements that can be made on Bridleway 11, potentially with gates and surfacing.   |





**South West Wiltshire Area Board - Public Rights of Way Improvement Programme**  
**WILTON COMMUNITY AREA**

| Parish               | Audit(s) returned? | Work completed  | Work planned / proposed   |
|----------------------|--------------------|---|---|
| Alvediston           |                    |   |   |
| Barford St Martin    |                    |   |   |
| Bishopstone          | ✓                  | <b>May 2014</b> - new kissing gate installed to replace stile on footpath 31. <a href="http://bit.ly/1p4z1iL">http://bit.ly/1p4z1iL</a> | RoW proposal - Construct new steps and two stiles on Footpath 31. Replace a one stile with a gate and erect signpost on Footpath 13. Replace 3 stiles with kissing gates on Footpath 15. <i>Work planned to install 2 kissing gates in Aug/Sept 2014.</i> |
| Bowerchalke          | ✓                  | <b>June 2014</b> - two kissing gates installed on footpath 3.   | RoW proposal - Upgrade stiles to gates on Footpath 13 and clear back vegetation. Install Bridle gates next to field gates on Bridleway 17. Repair stiles on Footpath 8.   |
| Broad Chalke         |                    |   |   |
| Burcombe             |                    |   |   |
| Compton Chamberlayne |                    |   |   |
| Dinton               | ✓                  |   | RoW proposal - Replace wooden kissing gate in church yard on Footpath 2. Install kissing gate on Footpath 5 at Manor Farm. Replace stiles with gates on Footpath 3.   |
| Ebbesbourne Wake     |                    |   |   |
| Netherhampton        |                    |   |   |
| Quidhampton          |                    |   |   |
| South Newton         |                    |   |   |
| Stratford Toney      | ✓                  |   | RoW proposal - Install kissing gates on Footpath 22A and clearance of Bridleway 21.   |
| Teffont              |                    |   |   |
| Wilton               | ✓                  |   | Investigate possible kissing gate for Footpath 11.  |



|                        |  |
|------------------------|--|
| <b>Report to</b>       | <b>South West Wiltshire Area Board</b> |
| <b>Date of Meeting</b> | <b>23 July 2014</b>                    |
| <b>Title of Report</b> | <b>Area Board Funding</b>              |

**Purpose of Report**

To ask councillors to consider applications in respect to;

**Community Area Grants (all conditional on the balance of funding being in place):**

1. Sedgehill Village Hall - £848 towards new light-weight tables.
2. Chilmark Cricket Club – £3,284 towards equipment storage outbuilding/hut.
3. Gymbuds – £5,000 towards gymnastic equipment.
4. Tisbury History Society – £759 towards Tisbury and the Great War project.
5. Our Time Project – £4,500 towards residency workshops for 65+.
6. Wilton Town Council – £5,000 towards Christmas lights.

## 1. Background

- 1.1. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.2. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.3. South West Wiltshire Area Board has been allocated a 2014/2015 budget of **£56,822** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. In support of the ongoing Olympic and Paralympic legacy, in 2014/15 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.6. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.7. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants to provide an easy step by step application process. The application process can be found [here](#).
- 1.8. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. The decision to support applications is made by Wiltshire councillors on the area board.

- 1.10. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

|   |   |
|---|---|
| <p><b>Background documents used in the preparation of this report</b></p> | <p>AB project - finger posts report 2014/15 (in agenda pack)</p> <p>South West Wiltshire Area Board Priorities Action Log (in agenda pack)</p> <p><a href="#">Mere Community Area Joint Strategic Assessment</a></p> <p><a href="#">Tisbury Community Area Joint Strategic Assessment</a></p> <p><a href="#">Wilton Community Area Joint Strategic Assessment</a></p> |
|---|---|

## **2. Main Considerations**

- 2.1. South West Wiltshire Area Board has been allocated a 2014/2015 budget of **£56,822** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.

## **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.
- 4.2. At the time of writing this report South West Wiltshire Area Board has a balance of **£44,259**. If all grants/finger posts are awarded South West Wiltshire Area Board will have a balance remaining of **£24,868**.

#### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

#### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

#### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Report" of the funding report.

#### **8. Officer Report**

| Ref  | Applicant              | Project proposal    | Funding requested |
|------|------------------------|---------------------|-------------------|
| 8.1. | Sedgehill Village Hall | Light-weight tables | £848              |

- 8.1.1. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.1.2. This project is to fund the cost of purchasing new light-weight tables for the village hall. The existing tables were purchased in the 1970s and are extremely heavy, making them difficult to move.
- 8.1.3. This project will enable the hall space to be more readily available and increase its potential use for groups and social events.
- 8.1.4. This application is supported by Community First's Village Hall and Community Buildings Advisor, who reports that the hall is already used quite regularly.

| Ref  | Applicant             | Project proposal                  | Funding requested |
|------|-----------------------|-----------------------------------|-------------------|
| 8.2. | Chilmark Cricket Club | Equipment storage outbuilding/hut | £3,284            |

8.2.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.2.2. This project is to build a storage outbuilding/hut for playing and maintenance equipment at the cricket ground.

8.2.3. The club reports that there is currently a lack of storage space and they have also suffered through theft in the last year, so it is hoped that both of these issues will be addressed.

8.2.4. Wiltshire Council's Leisure Service reports that Chilmark CC are a very pro-active club and are active in the community, so this would benefit a wider audience, both adults and juniors.

| Ref  | Applicant | Project proposal    | Funding requested |
|------|-----------|---------------------|-------------------|
| 8.3. | Gymbuds   | Gymnastic equipment | £5,000            |

8.3.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.3.2. This project is to purchase gymnastics equipment to enable local children to develop their gymnastic skills.

8.3.3. Gymbuds ran their first session in April 2014 and now have over 100 children on their books from 7 different local primary schools. They have an agreement to use Mere Primary School hall and have ambitions to run classes (a cheerleading class has already started).

| Ref  | Applicant               | Project proposal                  | Funding requested |
|------|-------------------------|-----------------------------------|-------------------|
| 8.4. | Tisbury History Society | Tisbury and the Great War project | £759              |

8.4.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.4.2. This project is to produce and publish a small book about Tisbury and the Great War. The book will be given free to local primary school children.

8.4.3. The project will raise local awareness about those who took part in the Great War at a time of commemoration across the country. It is

also a project that will encourage interaction between different generations.

| Ref  | Applicant        | Project proposal                        | Funding requested |
|------|------------------|---|-------------------|
| 8.5. | Our Time Project | Residency workshops for people aged 65+ | £4,500            |

- 8.5.1. This application has been classified as a revenue project by Wiltshire Council finance department.
- 8.5.2. This project is to put on a programme of eight inspiring workshops for people aged 65+ to benefit both their physical and mental wellbeing.
- 8.5.3. The Our Time Project company has experience of working with those with dementia / very frail / stroke sufferers and has a particular specialism in theatre / mime.

| Ref  | Applicant           | Project proposal | Funding requested |
|------|---------------------|------------------|-------------------|
| 8.6. | Wilton Town Council | Christmas lights | £5,000            |

- 8.6.1. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.6.2. This project is to replace the existing Christmas tree lights and provide additional lights for the Market Square trees and over the street / road.
- 8.6.3. The Town Council hope that the improved Christmas lights will increase the local footfall and trade during the winter period, as well as improving the experience for local people.

|                    |                    |
|--------------------|--------------------|
| <b>Appendices:</b> | Grant applications |
|--------------------|--------------------|

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

|                      |   |
|----------------------|---|
| <b>Report Author</b> | Steve Harris, Community Area Manager<br>Tel: 01722 434211<br>Mobile: 07584 274055<br>E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a> |
|----------------------|---|



## **Area Board Grant Detail – Sedgehill Village Hall New light-weight tables**

**Started on:** 12/05/2014 16:47:50

**ID:** 800

**Current Status:** Application Received

**To be considered at this meeting:**  
23/07/2014 South West Wiltshire

### **Current Case Notes**

08/07/2014 14:44:54 Applicant advises that Sedgehill & Semley Parish Council have now contributed £100 towards project. Figures amended to adjust for this.

11/06/2014 14:58:38 Application to be considered at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall. Applicant asked to approach Parish Council for a contribution towards the project.

#### **1. Which type of grant are you applying for?**

Community Area Grant

#### **2. Amount of funding required?**

£0 - £1000

#### **3. Are you applying on behalf of a Parish Council?**

No

#### **4. If yes, please state why this project cannot be funded from the Parish Precept**

Not Applicable

#### **5. Project title?**

Sedgehill Village Hall, Registered Charity 262727 - New Light-Weight Tables

#### **6. Project summary:**

The existing tables used at Sedgehill Village hall were purchased in the 1970s and are constructed of steel and chipboard with a formica surface. The tables are extremely heavy, making them difficult to move and impossible to stack. The village hall committee would like to purchase 8 replacement tables at a unit cost of £103.87 each (exclusive of VAT).

#### **7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Mere

**8. What is the Post Code of where the project is taking place?**

SP7 9JQ

**9. Please tell us which theme(s) your project supports:**

Inclusion, diversity and community spirit

Other

If Other (please specify)

Avoids risk of user injury from lifting the heavy tables.

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2013

**Total Income:**

£1689.21

**Total Expenditure:**

£1849.00

**Surplus/Deficit for the year:**

£-159.79

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

Sedgehill Village Hall has a deficit for the last financial year.

**10b. Project Finance:**

|                                    |                |                          |                          |             |
|------------------------------------|----------------|--------------------------|--------------------------|-------------|
| Total Project cost                 |                | £947.29                  |                          |             |
| Total required from Area Board     |                | £847.29                  |                          |             |
| Expenditure (Itemised expenditure) | £              | Income (Itemised income) | Tick if income confirmed | £           |
| Tables                             | 947.29         |                          | Parish Council           | 100         |
| <b>Total</b>                       | <b>£947.29</b> |                          |                          | <b>£100</b> |

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Many of the halls users find moving the existing tables difficult. Lighter aluminium tables will allow the hall to be easily configured for meetings and social events. Additionally the tables can be easily stored giving the ability to free up the halls entire floor space when required.

**14. How will you monitor this?**

The benefits of the project will be monitored through the volume of bookings for Sedgehill Village Hall.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

There are no ongoing costs apart from the possible repairs to the tables.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

Not Applicable

## **Area Board Grant Detail – Chilmark Cricket Club Equipment Storage Hut**

**Started on:** 05/06/2014 13:32:27

**ID:** 832

**Current Status:** Application Received

**To be considered at this meeting:**

23/07/2014 South West Wiltshire

### **Current Case Notes**

16/06/2014 11:32:20 Grant to be considered at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall.

#### **1. Which type of grant are you applying for?**

Community Area Grant

#### **2. Amount of funding required?**

£1001 - £5000

#### **3. Are you applying on behalf of a Parish Council?**

No

#### **4. If yes, please state why this project cannot be funded from the Parish Precept**

#### **5. Project title?**

Chilmark Cricket Club Equipment Storage Outbuilding/Hut

#### **6. Project summary:**

The grant is to build a storage outbuilding/hut for cricketing playing and maintenance equipment at Chilmark Cricket Clubs ground. The building will be used to store the ground maintenance equipment and items of cricket coaching equipment. The two main reasons for wanting to erect such a storage building are - 1) Increased storage space. Currently there is a lack of storage space for example the junior cricket equipment is stored in the players dressing rooms. This makes them cluttered and players need to clamber over bags etc in order to get changed. 2) Increased Security - last year the club had a theft from a farm outbuilding remote from the ground. By having a purpose built storage building on our ground (not remote) it is believed that the likelihood of any further theft could be reduced.

#### **7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Nadder and East Knoyle

**8. What is the Post Code of where the project is taking place?**

SP3 5AY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2013

**Total Income:**

£8476.80

**Total Expenditure:**

£9437.83

**Surplus/Deficit for the year:**

£-961.03

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£4041.01

**Why can't you fund this project from your reserves:**

We do not have enough money in our reserves to fund the project without this fund raising. From these current free reserves quoted (£4041) we will have to fund several items in 2014 including servicing of ground maintenance equipment, insurance costs, changing room cleaning, etc etc

## 10b. Project Finance:

|                                    |              |                          |                          |              |
|------------------------------------|--------------|--------------------------|--------------------------|--------------|
| Total Project cost                 |              | £6568.00                 |                          |              |
| Total required from Area Board     |              | £3284.00                 |                          |              |
| Expenditure (Itemised expenditure) | £            | Income (Itemised income) | Tick if income confirmed | £            |
| Basic Building                     | 2320.00      | Parish Council           |                          | 250.00       |
| Erection                           | 650.00       | Local Fundraising        |                          | 3034.00      |
| Additional Extra Wide Doors        | 690.00       |                          |                          |              |
| Concrete Base                      | 1920.00      |                          |                          |              |
| Delivery                           | 90.00        |                          |                          |              |
| Fit Cedar Shingles                 | 898.00       |                          |                          |              |
| Total                              | <b>£6568</b> |                          |                          | <b>£3284</b> |

## 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

## 12. If so, which Area Boards?

South West Wiltshire

## 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

In order to promote active and healthy lifestyles it is important to promote and encourage participation (adults & juniors) in sporting activities such as cricket. Chilmark is a small rural community with few other sporting facilities and the cricket club is very active and seen as important by many in the community. The building of the storage outbuilding/hut will improve our facilities for storage of equipment and help protect the the clubs assets by reducing the likelihood of any further thefts.

## 14. How will you monitor this?

We will continue to monitor the safe storage of our equipment at the ground. An easy way for us to measure of our success is to keep a close eye on the insurance premiums we pay each year.

## 15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund the on-going maintenance of our buildings through the raising of club funds each year via players membership subs etc.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

This is not part of a larger project

## **Area Board Grant Detail – Gymbuds Gymnastic Equipment**

**Started on:** 11/06/2014 17:55:03

**ID:** 843

**Current Status:** Application Received

**To be considered at this meeting:**  
23/07/2014 South West Wiltshire

### **Current Case Notes**

30/06/2014 11:44:24 Grant received - to be considered at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall.

#### **1. Which type of grant are you applying for?**

Community Area Grant

#### **2. Amount of funding required?**

£1001 - £5000

#### **3. Are you applying on behalf of a Parish Council?**

No

#### **4. If yes, please state why this project cannot be funded from the Parish Precept**

#### **5. Project title?**

Gymbuds Gymnastics Equipment

#### **6. Project summary:**

To purchase gymnastics equipment which will enable our children to progress beyond basic gymnastic skills and participate in local competitions at a competitive level.

#### **7. Which Area Board are you applying to?**

South West Wiltshire

#### **Electoral Division**

Mere

#### **8. What is the Post Code of where the project is taking place?**

BA12 6EW



**9. Please tell us which theme(s) your project supports:**

Children & Young People  
2012 Olympic Legacy  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

## 10b. Project Finance:

|  |                 |                          |                          |              |
|--|-----------------|--------------------------|--------------------------|--------------|
| Total Project cost                             |                 | £10196.40                |                          |              |
| Total required from Area Board                 |                 | £5000.00                 |                          |              |
| Expenditure (Itemised expenditure)             | £               | Income (Itemised income) | Tick if income confirmed | £            |
| Compact asymmetric bars and custom folding mat | 3478.80         | Sports Relief Grant      | yes                      | 1000.00      |
| Compact beam                                   | 2638.80         | Return to Sport Grant    | yes                      | 400.00       |
| Foam vaulting table                            | 1342.80         | Sports Stars Grant       | yes                      | 400.00       |
| Trampoline complete with roller stands         | 2736.00         | Other fundraising        |                          | 3396.00      |
| Total  | <b>£10196.4</b> |                          |                          | <b>£5196</b> |

## 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

## 12. If so, which Area Boards?

## 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The equipment purchased will assist children, teenagers and adults living in Mere and the surrounding areas who use the club to continue developing core general gymnastics skills which will benefit their physical and emotional health, while helping them to integrate more into community events.

## 14. How will you monitor this?

We will monitor the use of the equipment by carrying out risk assessments, lesson plans and taking a weekly register. We will also monitor the improvement in skills level based on the development of individuals by the progression of proficiency levels and results of competitions.

## 15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will be charging individuals £4 per session and we hope once we have more equipment we will be able to offer more advanced classes so that children are able to access our club more frequently - thereby enabling the use of the equipment

more often and attendance of the club more frequently, for which individuals will pay to attend.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

The extra money beyond that of which is being applied for will be paid for by summer fundraising events that have already been agreed upon and organised.

## **Area Board Grant Detail – Tisbury History Society Tisbury and the Great War**

**Started on:** 18/06/2014 19:22:29

**ID:** 850

**Current Status:** Application Received

**To be considered at this meeting:**

23/07/2014 South West Wiltshire

### **Current Case Notes**

25/06/2014 10:21:50 Grant received - will be considered at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall (Donhead St Mary).

#### **1. Which type of grant are you applying for?**

Community Area Grant

#### **2. Amount of funding required?**

£0 - £1000

#### **3. Are you applying on behalf of a Parish Council?**

No

#### **4. If yes, please state why this project cannot be funded from the Parish Precept**

#### **5. Project title?**

The Tisbury Boys - Tisbury and the Great War

#### **6. Project summary:**

The Tisbury History Society intends to publish a small book about Tisbury and the Great War. About 80-100 pages, this book will cover life in Tisbury; those who fell; those who returned; Tisbury's response to the War and how life changed. It is hoped that some children's projects from the autumn term will be included in the book. The book will be given free to Tisbury primary school children and copies will be sold to cover costs and for adult use.

#### **7. Which Area Board are you applying to?**

South West Wiltshire

#### **Electoral Division**

Tisbury

**8. What is the Post Code of where the project is taking place?**

SP3 6RZ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2013

**Total Income:**

£1530.00

**Total Expenditure:**

£720.00

**Surplus/Deficit for the year:**

£810.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2650.00

**Why can't you fund this project from your reserves:**

It would not be prudent to commit over 50% of reserves to a project such as this when the Society's funds are not large and have only recently recovered from a very low ebb.

## 10b. Project Finance:

|                                      |              |                          |                            |
|--------------------------------------|--------------|--------------------------|----------------------------|
| Total Project cost                   | £2819.00     |                          |                            |
| Total required from Area Board       | £759.00      |                          |                            |
| Expenditure (Itemised expenditure) £ |              | Income (Itemised income) | Tick if income confirmed £ |
| Editing advice                       | 415.00       | Donations                | yes 1080.00                |
| Printing                             | 2054.00      | Book sales               | 980.00                     |
| Marketing                            | 100.00       |                          |                            |
| Contingency                          | 250.00       |                          |                            |
| <b>Total</b>                         | <b>£2819</b> |                          | <b>£2060</b>               |

## 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

## 12. If so, which Area Boards?

South West Wiltshire

## 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

People will know more about the Tisbury people who took part in the Great War; Children will benefit from contributing to a project with community benefits; Children and adults will benefit by understanding how the community responded to the requirements of the Great War; people will become interested in the issues of societal change which followed the conflict;

## 14. How will you monitor this?

The primary schools will monitor the educational effects for children who may show a greater interest in history or in their community; Sale of books will be used as a proxy for community interest.

## 15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will continue only whilst people require to purchase the Book. If necessary, we will reprint and sell copies at a realistic price to cover costs.

## 16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

N/A

## **Area Board Grant Detail – Our Time Residency Workshops**

**Started on:** 24/06/2014 14:09:04

**ID:** 853

**Current Status:** Application Received

**To be considered at this meeting:**

23/07/2014 South West Wiltshire

### **Current Case Notes**

30/06/2014 16:03:11 Grant application received - will be considered at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall.

#### **1. Which type of grant are you applying for?**

Community Area Grant

#### **2. Amount of funding required?**

£1001 - £5000

#### **3. Are you applying on behalf of a Parish Council?**

No

#### **4. If yes, please state why this project cannot be funded from the Parish Precept**

#### **5. Project title?**

OUR TIME residency workshops for the elderly in South West Wilts

#### **6. Project summary:**

OUR TIME -a programme of eight inspiring workshops for the Elderly (65+), promoting personal discovery and encouraging group sharing; through movement and simple improvisation. The OUR TIME PROJECT Company has expertise in working with those with dementia / very frail / stroke sufferers and is highly qualified in theatre / mime. Demand has been voiced and the project will work with the Forum stroke Club Wilton, Chris Brown Day centre Bowerchalke, Bramley House Mere, Five Courts Mere, Albany House Tisbury, and will build on the project's 10 year success. Age UK strongly supports the work stressing a need for such work with exceptional benefit to health mentally and physically.

#### **7. Which Area Board are you applying to?**

South West Wiltshire

#### **Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SP2 ODG

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Other

If Other (please specify)

Health Of Older People

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes



## 10b. Project Finance:

|   |              |   |                          |              |
|---|--------------|---|--------------------------|--------------|
| Total Project cost  |              | £9020.00  |                          |              |
| Total required from Area Board  |              | £4500.00  |                          |              |
| Expenditure (Itemised expenditure)  | £            | Income (Itemised income)  | Tick if income confirmed | £            |
| Postage stationery print/phone  | 200.00       | nominal fees to groups  | yes                      | 320.00       |
| Transport   | 320.00       |   |                          |              |
| Photography   | 400.00       |   |                          |              |
| Producing   | 1500.00      |   |                          |              |
| Delivery  | 2400.00      |   |                          |              |
| Photography and web design in kind @ £100 per day                           | 1000.00      | Photography and web design in kind 10 days @ £100 per day   | yes                      | 1000.00      |
| Age UK support in kind 8 days @ £100  | 800.00       | Age UK support 8 day @ £100 per day   | yes                      | 800.00       |
| First Productions marketing drive, google ad word, media etc @ £100 per day | 800.00       | First Productions marketing - developing google adword / multimedia campaign 8 days @ 100 per day | yes                      | 800.00       |
| Producing in kind 8 days @ £100   | 800.00       | Producing in kind 8 days @ 100 per day  | yes                      | 800.00       |
| J and T Bevans prep space value of £800                                     | 800.00       | J and T Bevans prep space value of £800   | yes                      | 800.00       |
| <b>Total</b>  | <b>£9020</b> |   |                          | <b>£4520</b> |

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Amesbury  
Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Elderly communities South West Wilts will benefit. As a priority of the Area board the health issues relating to aging populations will be addressed - offering workshops which will benefit participants physically by means of gentle movements, (tailor-made for individual needs), and psychologically, being joyous, encouraging group cohesion, paying attention / celebrating the uniqueness of each individual. Carers will gain from the experience and utilize elements discovered in future with their members. Families of the residents will profit from positive repercussions: in the past, participants have related the experience to them cheerfully. Sometimes members of families may partake. The wider community will be able to share the work via web/ press dissemination and high quality photographs. This programme has been tried and tested in the Wiltshire region over the past ten years through Sukosta Theatre Company's Our Time stream to huge success - as well as being delivered successfully in the Outer London boroughs to over 2000 participants. Feedback - quality / benefit to elderly communities: 'The workshops were really well received and were a great fun experience for the participants both opening them physically and creatively, fitting into the home's ethos of creating an environment for joyful life affirming experiences. Since this occasion, we have been very keen to repeat this experience' -Beverly Manzar, Manager Ebury Court Home For The Elderly Romford Essex. Forum stroke club Wilton participant: 'This helped us to join in without embarrassment about our disabilities. It was such good fun'. Stroke Club member: What have you learnt? 'That I can live a normal social life'. Karen Johnson, Activities Manager, Order of St John's Care Trust, Wiltshire: 'There was a lot of physical movements involved which is always beneficial. It develops the quality of life through -Socialization, physical well being, stimulating the imagination. A new challenge!' Caroline Smith, activity co-coordinator, Buckland Court, Amesbury: 'It was fun and entertaining and suitable for the group. It has extended my knowledge of how role play can help people show expression and share experiences in different ways' D. Mansfield, Stroke Club leader:' This visit caused such merriment. I was amazed at the involvement of my members even the chair bound members 'had a go'.

**14. How will you monitor this?**

The Project will be overseen by The Our Time Project Company Management Advisory Board (MAB) which consists of a Medical Doctor, Academic Doctor with extensive community Project Development experience, a Marketing Business Executive and a Community Engagement advisor as well as a Financial Manager. Regular meetings will ensure that the financial and organizational side of the project is keeping in line with the objectives. Feedback forms will be collated from the participants, managers and carers as well as monitoring and getting advice from relevant health professionals. This in turn will give an idea of the project's

impact on participants and surrounding communities as well as the quality of the work. The feedback forms will also have an influence from The Warwick / Edinburgh evaluation scale, giving a sense of the benefits with regards to participants' well-being. Professional photographs will give a sense of the project and will be collated at the end, shared via the web and to homes directly. The Company website [www.ourtimeproject.com](http://www.ourtimeproject.com) will be updated regularly with regards to the progress of the project. All material will be collated at the end of the project to give an overall impression of the benefit of the project to the participants and surrounding communities. These workshops draw from the distinctive experience of the Company and the experience of the Director Sue Lee, who has created pioneering theatre and movement work with the elderly over the past 10 years, and has a wide experience as an Artist, Director and Producer. It is a pre-requisite of the company's ethos to have an innovative creative and life enhancing approach to interactive workshops with the elderly. Drawing from training at the Lecoq International Theatre School (1992-1994) and 20 years experience as a Director of theatre including a strong experience of street theatre, Sue Lee (Director, B.A Hons / Diploma Ecole Lecoq) co-ordinates the OUR TIME PROJECT and encourages a direct and stimulating environment where wonderful experiences and great discoveries happen with much laughter, under the care and collaboration with practitioners and care workers within each workshop setting. The workshops aim to inspire and bring out the undiscovered in each participant, drawing on the creativity that stems from each individual's life experience and celebrate this in a joyous way. Movement is at the core and each workshop begins with simple movements which will have a great physical benefit, then leading to simple improvisation creating a unique, vibrant and life enhancing experience that bonds the collective and rejoices the individual's uniqueness...The workshops are delicate, drawing out the creative potential in each person in a sensitive way as well as encouraging a group-shared experience. The workshops aim to stimulate physical activity as well as 'spiritually' bind the group encouraging well-being and improved quality of health. These aims will be monitored by feedback in the ways explained.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This project is a succinct and well organized project with its own discrete budget which will enable it to progress and the objectives fulfilled appropriately. The OUR TIME PROJECT company will look for future funding through suitable trusts/funding streams. It is a long term vision to secure core funding with regards to being able to deliver this high quality provision Wiltshire wide in a consistent way.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

N/A

## **Area Board Grant Detail – Wilton Town Council Christmas Lights**

**Started on:** 27/06/2014 13:54:49

**ID:** 858

**Current Status:** Application Received

**To be considered at this meeting:**  
23/07/2014 South West Wiltshire

### **Current Case Notes**

30/06/2014 13:51:37 Grant application received - to be considered at Area Board meeting on 23 July 2014 at Charlton New Remembrance Hall.

#### **1. Which type of grant are you applying for?**

Community Area Grant

#### **2. Amount of funding required?**

£1001 - £5000

#### **3. Are you applying on behalf of a Parish Council?**

Yes

#### **4. If yes, please state why this project cannot be funded from the Parish Precept**

The total cost of the project is beyond the amount the Town Council could raise for it in one year.

#### **5. Project title?**

Wilton Christmas Lights

#### **6. Project summary:**

To replace the Christmas tree lights and provide additional lights for the Market Square trees plus two street/road transverse motifs and two garlands.

#### **7. Which Area Board are you applying to?**

South West Wiltshire

#### **Electoral Division**

Wilton and Lower Wylde Valley

#### **8. What is the Post Code of where the project is taking place?**

SP2 0BA

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture  
Economy, enterprise and jobs  
Festivals, pageants, fetes and fayres  
Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£193953.00

**Total Expenditure:**

£147447.00

**Surplus/Deficit for the year:**

£46506.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£46506.00

**Why can't you fund this project from your reserves:**

Town & Parish Councils are required to hold in reserve between 3 & 12 months gross annual expenditure. The reserves held are at the lower end of the scale, and to finance this wholly from reserves will reduce them to below the required minimum limit, prompting questions from the auditor.

## 10b. Project Finance:

|                                    |               |                          |                          |              |
|------------------------------------|---------------|--------------------------|--------------------------|--------------|
| Total Project cost                 | £11305.00     |                          |                          |              |
| Total required from Area Board     | £5000.00      |                          |                          |              |
| Expenditure (Itemised expenditure) | £             | Income (Itemised income) | Tick if income confirmed | £            |
| Christmas Tree lights              | 1416.00       | Supplier discount        | yes                      | 1132.35      |
| 2 x garlands                       | 1305.00       | Wilton Town Council      |                          | 3898.00      |
| Installation                       | 3975.00       | Wilton Rotary Club       | yes                      | 1275.00      |
| Market Tree lights                 | 1278.00       |                          |                          |              |
| Installation                       | 1299.50       |                          |                          |              |
| 2 x Street transverse motifs       | 893.00        |                          |                          |              |
| Installation                       | 1138.50       |                          |                          |              |
| Total                              | <b>£11305</b> |                          |                          | <b>£6305</b> |

## 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

## 12. If so, which Area Boards?

South West Wiltshire

## 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Wilton residents and visitors of all ages who will delight in the enhancement of this annual community event. It will strengthen the residents' pride in their town, and their feeling of \

## 14. How will you monitor this?

By the increased numbers attending the Christmas Tree lighting ceremony, and the increased footfall and trade reported from the businesses by the local Wilton & District Chamber of Commerce

## 15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From the precept and donations

## 16. If this application forms part of a larger project (eg. building of new

**village hall), please state what this project is and approximately how much the overall project will cost.**

Although not tangible, there is a strong and combined joint effort by the Town Council, the Wilton & District Chamber of Commerce and the Wilton Shopping Village to improve and enhance both the commercial and non-commercial offer in the town. This specific project is to improve the Christmas period event in Wilton to residents and visitors alike, in conjunction with the Shopping Village's plans to install an ice rink and to have a number of Christmas chalets at favourable rates for locally established and start up businesses to hire.





**SOUTH WEST WILTSHIRE AREA BOARD  
(23 JULY 2014)**

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**Your Local Issues**

**1. Purpose of the Report**

1.1. To update the board on all issues currently **in progress**.

**2. Issues in progress**

| ID   | Category    | Location          | Summary of Issue   | Update  |
|------|-------------|-------------------|--|---|
| 2152 | Highways    | Ugford            | Village gateway request                                  | New name plates have been installed, still awaiting roundel.  |
| 2544 | Highways    | Donhead St Mary   | Road surface condition on A30 at Higher Coombe           | Highways team have ordered work to be done.   |
| 2664 | Highways    | Fonthill Gifford  | Speeding along B3089 Chilmark to Fonthill Estate offices | Highways team reported that stretch of road will be reviewed towards end of financial year (2013/14); update requested.   |
| 2680 | Highways    | Wilton            | Speeding along Raceplain Road/South Street               | Highways team estimated cost of installing gateway is £7,000. Proposed scheme has been sent to Town Council who have agreed a £1,500 contribution. Funding agreed at Area Board meeting on 26.3.14. |
| 2855 | Highways    | Stourton          | Speeding on High Street                                  | Road not considered for prioritisation within the c class/unclassified road review by CATG.   |
| 2864 | Car Parking | Tisbury           | Additional parking bays for the Avenue in Tisbury        | Request sent to Housing Management to consider increased parking as part of future investment. Housing Management due to consider requests in 2014.   |
| 2965 | Highways    | Bowerchalke       | SID request  | Request list for all parishes has been provided to Community SID co-ordinator. Scheme is gradually being rolled out.  |
| 2968 | Highways    | Donhead St Andrew | Safety issue on A30                                      | Final scheme estimated at £100,000. Discussed at CATG on 20.1.14 – proposal to carry out feasibility study and topographical survey agreed at Area Board meeting on 5.2.14.                         |
| 2986 | Highways    | Chilmark          | Review signage   | Traffic Management team have advised that signage is likely to be reviewed in 2014/15.  |
| 3108 | Highways    | Broad Chalke      | Various highways issues in Broad Chalke                  | White lining scheme on The Causeway (showing footway for pedestrians) agreed at CATG on 12.5.14. Village is one of 2 locations to be assessed for 20mph restriction suitability.                    |
| 3152 | Highways    | Tisbury           | House being struck by                                    | CATG proposal to put white line on road around  |

|      |          |                  |  |  |
|------|----------|------------------|--|--|
|      |          |                  | vehicles on Hindon Lane  | bollards agreed at Area Board meeting on 5.2.14.                                       |
| 3196 | Highways | Semley           | Road name sign either end of Butlers Lane                            | Referred to traffic management team on 9.1.14; chased for progress update.             |
| 3249 | Highways | Chilmark         | Large potholes at Ridge  | Added to velocity patcher work list at CATG on 12.5.14.                                |
| 3263 | Highways | Quidhampton      | Speeding on A3094  | Metro count requested and continue to chase.   |
| 3294 | Waste    | Ebbesbourne Wake | Complaint about council tenant                                       | Housing association have investigated and report that tenant has now changed property. |
| 3367 | Highways | East Knoyle      | Sign request for Cools Lane  | Forwarded to Highways team for consideration; to be considered at CATG on 14.7.14.     |
| 3368 | Highways | Tisbury          | Vehicles mounting pavement and colliding with property on Cuffs Lane | Discussed at CATG on 12.5.14. Highways officers to investigate and report back.        |

The following issues (highlighted above) are identified for closure:

- 3294

### 3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to

[stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

### 4. Reporting an issue:

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

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